

**DOWNHAM MARKET TOWN COUNCIL MARKETS STRATEGY GROUP**  
**NOTES OF MEETING HELD MONDAY 20TH JULY 2020 AT 9:00AM**

Due to the Covid-19 Coronavirus Pandemic this meeting was held remotely by way of zoom videotelephony system.

**‘To research, develop and promote the Markets being mindful of their historic evolution’**

	Present: Cllrs Woodmin, Hayes, Lightfoot, Westrop, Groom, Horne, Sharman, Pickering, Bulley Town Clerk E Oliver	
1	<b><u>To receive Members apologies</u></b> Apologies were received from Cllr McKee.	
2	<b><u>To receive any declarations of Interest</u></b> There were no such declarations	
3	<p><b><u>To review market operations</u></b> Cllr Woodmin updated Cllrs as follows:</p> <ul style="list-style-type: none"> <li>• Numbers attending the market appeared to be slightly more than last week.</li> <li>• There were a few changes to be made for the next market in response to traders’ comments i.e signage etc.</li> <li>• A question had arisen in relation to the new licence/agreements about a market trader booking to attend every other week.</li> <li>• There was a video sent in by a resident regarding the barriers.</li> <li>• Two new traders wish to join the market this week and some others who have expressed interest.</li> <li>• The plant trader reported she is pleased with her new pitch on the Clock Square.</li> </ul> <p>The Clerk updated on the electricity supply to the market.</p> <p>Cllr Hayes updated on correspondence from Liz Truss. It was reported that we should ask if complainants should be encouraged to talk to the Council, so we are aware of the comments.</p> <p>Cllr Hayes has agreed to meet via Zoom with the MP</p> <p>Cllrs discussed the position of stalls and charging regime.</p>	
4	<p><b><u>To discuss new Licence and regulations</u></b> Cllr Pickering updated on the content of market licences he has read from other markets around the country, which all include a definite start and finish times.</p> <p>He raised the problem of mis-information being circulated, when the proposed new licence agreements will improve the market terms and conditions.</p> <p>A draft outline is currently with the lawyers and we are awaiting their advice. It will be shared with the traders when it is ready, hopefully before the end of August.</p>	
5	<p><b><u>To form Criteria working party</u></b> Cllrs Hayes, Woodmin, Pickering, Horne, and Westrop volunteered to form the licence and criteria working party and arranged their first meeting.</p> <p>Cllrs discussed the process for evaluation of future market applications.</p>	

6	<b><u>To discuss Zoom traders meeting on 22.7.20 at 7pm</u></b> Cllrs discussed the practical arrangements for the traders meeting, the messages they want to communicate at the meeting and how future consultations with traders will progress. A further meeting would be suggested for two weeks' time.	
7	<b><u>To agree any future actions</u></b>	
8	<b>Date of next meeting: 27 July 2020</b>	
	<b>SIGNED</b>	<b>DATE</b>