

DOWNHAM MARKET TOWN COUNCIL

MINUTES OF ANNUAL TOWN COUNCIL MEETING HELD

Tuesday 13 May 2025 at 7.00pm at Downham Market Town Hall,

Bridge Street, Downham Market, Norfolk PE38 9DW

	<p>Present</p> <p>Mayor / Chair until end of Agenda Item 001 – Cllr Hobbs</p> <p>Mayor / Chair from end of Agenda Item 001 – Cllr Lane</p> <p>Cllrs Buxton, Campbell-Robb, Daymond, Jordan, Leach, Leivers, Lewis, S Moyses, Pegg, C Pyatt, J Pyatt, Sharman & Wiles (15)</p> <p>Town Clerk – Claire Dornan Deputy Clerk – Tina Griffin</p> <p>Norfolk County Cllr White Borough Cllr Osborne</p> <p>Town Crier – Ray Wales</p> <p>There were 26 members of the public present at the start of the meeting</p>
Number	Item
	<p>The Mayor reminded all attendees of the evacuation procedures, including advising members of the meeting point at Coggles, and to turn mobile telephones to silent / switch them off.</p> <p>The Mayor explained that he would continue to chair the meeting although would be assisted by the Town Crier.</p>
001	<p><u>Election of Mayor & Declaration of Acceptance of Office</u></p> <p><u>Proposer Cllr Wiles Seconded Cllr Leach</u></p> <p><u>‘That Cllr Michael Lane be elected Mayor of Downham Market Town Council for a 1-year term.’</u></p> <p>Cllr Lane explained why he felt he would be a good candidate for Mayor of Downham Market Town Council.</p>

	<p>Cllr Wiles explained why he was proposing the motion for Cllr Lane to be elected Mayor.</p> <p>Cllr Leach explained why he was seconding the motion for Cllr Lane to be elected Mayor.</p> <p>Proposer Cllr Wiles Seconder Cllr Leach</p> <p>It was resolved</p> <p>‘That Cllr Michael Lane be elected Mayor of Downham Market Town Council for a 1-year term.’</p> <p>11 In Favour 3 Against 1 Abstention</p> <p>Cllr Lane signed the Declaration of Acceptance of Office, witnessed by the Town Clerk.</p> <p>Cllr Lane took over as Chair of the meeting.</p>
002	<p><u>Election of Deputy Mayor & Declaration of Acceptance of Office</u></p> <p><u>Proposer Cllr Perkin Seconder Cllr Lane</u></p> <p><u>‘That Cllr Barry Hobbs be elected Deputy Mayor of Downham Market Town Council for a 1-year term.’</u></p> <p>Proposer Cllr Lane Seconder Cllr Wiles</p> <p>It was resolved:</p> <p>‘Following the notification of Cllr Perkin’s ill health, it is necessary to amend the proposer of the motion under agenda item 2 and it should be agreed that the motion to run a vote to elect Cllr Barry Hobbs as Deputy Mayor continue with an amendment to the proposer noted on the agenda. The proposer being amended from Cllr Perkin to Cllr Leivers.’</p> <p>All In Favour</p> <p>Cllr Hobbs explained why he felt he would be a good candidate for Deputy Mayor of Downham Market Town Council.</p> <p>Cllr Leivers explained why she was proposing the motion for Cllr Hobbs to be elected Deputy Mayor.</p>

	<p>The Mayor, Cllr Lane explained why he was seconding the motion for Cllr Hobbs to be elected Deputy Mayor.</p> <p>Proposer Cllr Leivers Seconded Cllr Lane</p> <p>It was resolved:</p> <p>‘That Cllr Barry Hobbs be elected Deputy Mayor of Downham Market Town Council for a 1-year term.’</p> <p>7 In Favour 6 Against 2 Abstention</p> <p>Cllr Hobbs signed the Declaration of Acceptance of Office, witnessed by the Town Clerk.</p>
003	<p><u>To receive Members’ Apologies for Absence</u></p> <p>Apologies were received from:</p> <p>Cllr B Moyses - Personal Cllr Dickson – Holiday Cllr Perkin – Ill Health Cllr Brewer - Working</p> <p>Apologies were also received from Borough Cllr Bullen.</p>
004	<p><u>To receive Members’ Declarations of Interest</u></p> <p>There were no declaration of interest made.</p>
005	<p><u>To approve the minutes of the Full Council meeting held on 22 April 2025</u></p> <p>Proposed Cllr Lane Seconded Cllr Daymond</p> <p>It was resolved:</p> <p>‘To approve the minutes of the Full Council meeting held on 22 April 2025.’</p> <p>All In Favour</p>

006	<p><u>To approve the minutes of the Extraordinary Full Council meeting held on 06 May 2025</u></p> <p>Proposed Cllr Lane Seconded Cllr Leivers</p> <p>It was resolved:</p> <p>‘To approve the minutes of the Extraordinary Full Council meeting held on 06 May 2025.’</p> <p>14 In Favour 1 Abstention</p>
007	<p><u>To suspend Standing Order 5j iii – xxi and resolve to hold a Full Council meeting on Tuesday 20 May 2025 to complete the outstanding business</u></p> <p>Proposed Cllr Lane Seconded Cllr Daymond</p> <p>It was resolved:</p> <p>‘To suspend Standing Order 5j iii – xxi and resolve to hold a Full Council meeting on Tuesday 20 May 2025 to complete the outstanding business.’</p> <p>All In Favour</p>
	Meeting closed: 7:44pm
	<p>SIGNED</p> <p>DATE</p>