

I give notice of a meeting and summon members to attend a meeting of the
Property Committee on Wednesday 23 July 2025 at 6pm in Downham Market Town Hall,
Bridge Street.

Members of the public are welcome to attend this meeting.

Claire Dornan

Town Clerk

17 July 2025

Agenda

1. To note Apologies for Absence
2. To receive declarations of interest and consider requests for Dispensations
3. To receive any new/revised quotes for the Jubilee Community Centre soakaway and agree actions.
4. To discuss flow plate options for the Jubilee Community Centre road way and agree actions.
5. To receive updated quote for the application of a finish coat for the new Mayor's Board (unbudgeted) and make recommendation to Full Council.
6. To receive a sketch plan for the tarmacking and the kerbing at the edge of the Jubilee Community Centre and agree actions – Cllr Jordan
7. To consider a review of Downham Town Football Club's use of the Jubilee Community Centre site and the siting of a food vendor at weekends and make recommendations to Full Council.
8. To update on replacement benches at the Hollies Bus Stop, maintenance of the bus stop canopy and agree actions
9. To receive an update on replacement photographs for the Norfolk County Council Bus Stop in the Hollies Car Park and agree actions.
10. To consider committee and office Property Inspection lists and agree any actions.
11. To discuss Car Park Orders and agree how to structure future discussions.
12. To receive an update on Town Hall Fire Doors.
13. To receive an update on the Town Hall Windows.
14. To receive an update on electric meter relocation for Paradise Road Pump
15. To receive an update on Dementia Friendly Town and agree actions – Full Council 05 November 2025 – Agenda Item 18
16. To receive an update on request for a 20mph zone in Downham Market – Full Council 04 February 2025 – Agenda item 13
17. To consider upgrading the advertising boards in front of the Town Hall and agree actions.
18. To consider repainting the dark blue wall in the Clock Room and agree actions.
19. To consider the condition of one of the fire exits and agree actions.
20. To confirm the date of next meeting.