

I give notice of a meeting and summon members to attend a meeting of the Property Committee on Wednesday 28 October 2026 at 6pm in Downham Market Town Hall, Bridge Street, Downham Market, Norfolk PE38 9DW.

Members of the public are welcome to attend this meeting.

**Signed - Claire Dornan**

**Role - Town Clerk**

**Date – 22 October 2026**

## Agenda

**1. Apologies for Absence**

**2. Declarations of Interest and Requests for Dispensations**

**3. Minutes**

To approve the minutes of the meeting held on 22 October 2026.

**4. Public Participation**

**5. Historic England**

To receive an update on the report on 6 Market Place from Historic England.

**6. CCTV JCC Report**

To consider the report on the CCTV at the JCC and agree any further actions.

**7. Property Inspection Rota**

To agree the Property Inspection Rota for November & December 2026.

**8. Consider Property Inspection W/C 19 October 2026**

To consider the Property Inspection carried out W/C 19 October 2026 and agree any further actions.

**9. NHS Vaccination Van**

To consider and approve the siting of the NHS Vaccination Van.

**10. Town Square bollards and quotes**

To consider Town Square bollard quotes and agree any further actions.

**11. Electric Contract for water pump at Paradise Road lower Car Park**

To consider and approve the Electric Contract for water pump at Paradise Road Lower Car Park.

**12. Jubilee Community Centre**

a. To consider the Boxing Hut fencing quotes and agree any actions.

b. To consider the footpath quotes and agree any actions.

c. To consider the tree removal quotes and agree actions.

**13. 5 Year Budget Plan**

To consider the list of proposed work services, schedule the timetable of the 5 Year Budget Plan and agree any further actions.

**14. Meetings**

a. To agree the date of the next Property Committee meeting.

**END**