

**DOWNHAM MARKET PLANNING COMMITTEE**  
**MINUTES OF THE MEETING HELD ON TUESDAY 26 September 2023 AT 6:00PM**  
**In the Town Council Offices, 15 Paradise Road, Downham Market PE38 9HS**

	<p><b>Present</b>  Cllrs Daymond (Chair), Brewer, Leach, Wiles, Moyses  Tina Griffin, Deputy Clerk</p>
Item	
1	<p><b>To receive Members' Apologies for Absence</b>  Apologies received and accepted from Cllrs Lewis (work) and Westrop (health)</p>
2	<p><b>To receive Members' Declarations of Interest</b>  None declared.</p>
3	<p><b>To approve the minutes of the previous meeting of the committee held on 12 September 2023</b></p> <p><b>Proposed</b> Cllr Daymond                      <b>Seconded</b> Cllr Wiles                      <b>All in favour</b>  'That the minutes for the meeting held on 12 September 2023 be approved as a true record of the meeting.'</p>
4	<p><b>Public participation – 15 minutes allowed</b>  No members of the public were present.</p>
5	<p><b>To discuss and agree Council response to applications received from the Borough Council</b></p> <p><b>23/01122/F</b>  Continued use of outside seating area at The Therapy Lounge Clock View 26 High Street Downham Market Norfolk PE38 9HH</p> <p><b>Proposed</b> Cllr Daymond                      <b>Seconded</b> Cllr Wiles                      <b>All in favour</b>  'That application 23/01122/F be recommended for approval provided the seating does not encroach on Town Council land, and permission if required is granted by NCC Highways.'</p> <hr/> <p><b>23/01570/CU</b>  Change of use of the first floor of the premises from class C3 (apartment) to class E (hairdressing salon). at The Watt 40 High Street Downham Market Norfolk PE38 9HH</p> <p><b>Proposed</b> Cllr Brewer                      <b>Seconded</b> Cllr Wiles                      <b>All in favour</b>  'That application 23/01570/CU is recommended for approval'</p> <hr/>

	<p><b>23/01601/F &amp; 23/01602/LB</b> Proposed merge of 2no residential units into 1no. Removal of external brick storage buildings, replacement of rear windows and covered walkway. at 4 &amp; 4A Paradise Road Downham Market Norfolk PE38 9HS</p> <p><b>Proposed</b> Cllr Daymond                      <b>Seconded</b> Cllr Leach                      <b>All in favour</b> 'That applications 23/01601/F &amp; 23/01602/LB be recommended for approval'</p> <hr/> <p><b>23/01615/CU</b> Following temporary consent 22/00488/CU (expiring 12 October 2023), this application seeks permanent consent for operating a coffee/breakfast/lunch service as an ancillary service to the B&amp;B for up to 12 guests, both B&amp;B guests and pedestrian passersby. The proposal does not involve any development work or physical alterations to the property at The Dial House 12 Railway Road Downham Market Norfolk PE38 9EB</p> <p><b>Proposed</b> Cllr Moyses                      <b>Seconded</b> Cllr Daymond                      <b>All in favour</b> 'That application 23/01615/CU be recommended for approval.'</p>
6	<p><b>To note application decisions made by the Borough Council/Norfolk County Council</b> (previously circulated).</p> <p>Members confirmed that the weekly decisions had been received and noted.</p> <p>The Chair highlighted that the development in Fairfield Rd, which the committee had recommended for refusal, is on the agenda for the KLWNBC Planning Committee on 2 October 2023. Cllr Wiles volunteered to attend the meeting to speak in support of DMTC's position, subject to checking his availability.</p> <p>The Deputy Clerk advised that she had been copied into an email exchange between the developer associated with application 23/01515/F in Railway Rd and the Planning team.</p> <p><b>Proposed</b> Cllr Daymond                      <b>Seconded</b> Cllr Brewer                      <b>All in favour</b> 'That, after having considered the content of the email, the comments of this committee and recommendation of refusal remain as previously submitted.'</p>
7	<p><b>Date of next meeting</b> – 10 October 2023</p>
	Meeting closed: 6.45pm
	<p><b>SIGNED</b>    <b>DATE</b></p>