

DOWNHAM MARKET CAR PARK MANAGEMENT STRATEGY COMMITTEE
MINUTES OF MEETING HELD WEDNESDAY 31st JULY 2019 AT 3:00 PM

Present: The Mayor/Chairman Cllr R Hayes
 Councillor J Doyle
 C Pyatt
 D Sharman

 Deputy Town Clerk Mr R A Davidson

Those in attendance at the meeting were notified of the emergency evacuation procedure from the Town Council Offices.

Members were reminded that they should have their mobile telephones turned off or switched onto silent mode.

0028. To receive Members' apologies for absence

Apologies were received from Cllrs' D Lawson (working) and A Pickering (holiday). The apologies were accepted.

0029. To receive Members' declarations of interest

Recognising that Council had now decided on charging, there were no such specific individual declarations.

0030. To approve the minutes of the Car Park Management Strategy Committee meeting of Tuesday 18th June 2019 (pages 6497 – 6498)

Proposed – The Mayor Cllr Hayes Seconded – Cllr Doyle

'That the minutes of the Car Park Management Strategy Committee meeting held on Tuesday 18th June 2019 (pages 6497 – 6498) be approved and signed as a true and accurate record.'

All in favour

Proposed – The Mayor Cllr Hayes Seconded – Cllr Doyle

Confidential Items to be discussed under:

'Standing Order 3D, that in view of the confidential nature of the business about to be transacted, business sensitivity, it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw'

All in favour

0031. To receive update on last meeting's actions

Members received an update from the Deputy Clerk and the Mayor Cllr Hayes within confidentiality.

0032. To agree future actions

A discussion was had of immediate actions necessary to ensure appropriate timescales are maintained and achieved.

The meeting came out of confidentiality.

0033. To agree, if any, propositions

Proposed – The Mayor Cllr Hayes

Seconded – Cllr Sharman

‘That the Car Park Management Strategy Committee recommend Point 7 of Nplaw’s advice dated 08th July 2019 as the preferred option to undertake the necessary next steps, and wish to ascertain if it is now appropriate to enter into an initial dialogue’

All in favour

0034. To approve payment of bills

Members were provided with a list of payment of bills (Appendix 1). The Mayor explained that Cllr Pickering and she had previously authorised the expenditure as the subscription service offered a far more cost-effective provision rather than paying the hourly rate.

Proposed – Cllr Sharman

Seconded – Cllr Doyle

‘That the bills be paid as per the attached schedule.’

All in favour

The Chairman thanked everyone for attending and closed the meeting at 3:45pm.

Chairman

Dated