

Minutes of the Planning Committee Meeting

Date: Tuesday 19 August 2025 Time: 6.00pm

Venue: Town Hall, Bridge Street, Downham Market PE38 9DW

Present

Chair: Cllr Daymond

Councillors Brewer, Lane, Lewis and Wiles

Tina Griffin, Deputy Clerk

The Chair reminded those present of the emergency evacuation procedures.

1. **To note Apologies for Absence** – Cllr J Pyatt
2. **To receive declarations of interest and consider requests for Dispensations** – no declarations received.
3. **To approve the minutes of the previous meeting of the committee held on 1 July 2025 and 5 August 2025.**
Resolved: To approve the minutes of the Planning Committee meetings held on 1 July 2025 and 5 August 2025.
Proposed Cllr Daymond, seconded Cllr Lane 4 in favour
4. **Public Participation** – no public present.
5. **To discuss and agree Council response to applications received from the Borough Council:**

25/00598/A

1 x non-illuminated fascia sign and 1 x non-illuminated window and door sign at 8 Market Place Downham Market Norfolk PE38 9DG

25/00790/LB

Application for listed building consent for alterations to shop front (signage and painting) at 8 Market Place Downham Market Norfolk PE38 9DG

Resolved: To recommend rejection of applications 25/00598/A and 25/00790/LB. The revised design does little to create a shop front in keeping with the conservation area and a plastic/perspex fascia does not suit a listed building. It is recommended that the applicant considers toning down the colours and the extensive use of the dark blue paint, leaving a mainly white façade and the brickwork above and below its existing colour. It is not clear whether the door window is intended to be obscured,

but it is recommended that this is clear glass with white lettering much like the main window. If the 'man with the hammer' is on the fascia, it does not need to be repeated inside the window (and vice versa).

Proposed Cllr Daymond Seconded Cllr Lane, All in favour.

- 6. To note application decisions made by the Borough Council/Norfolk County Council (previously circulated) and update on matters previously raised with them. Agree any actions.**

The decisions and applications previously circulated were noted.

- 7. To note the date of next meeting – 24 September 2025 or sooner if required.**

Meeting closed 6.35pm

Signed Dated.....