

**DOWNHAM MARKET TOWN COUNCIL MARKETS STRATEGY GROUP**  
**NOTES OF MEETING HELD MONDAY 17<sup>th</sup> FEBRUARY 2020 AT 3:00PM**

Those in attendance at the meeting were notified of the emergency evacuation procedure from the Town Council Offices  
 Members were reminded that they should have their mobile telephones turned off or switched onto silent mode.

**‘To research, develop and promote the Markets being mindful of their historic evolution’**

	Present: Cllrs Horne, Bulley, Lightfoot, McKee, Doyle, Woodmin, Westrop. Notes: Tina Griffin	
1	<b><u>To receive Members’ apologies</u></b> Apologies - none	<b><u>Action</u></b>
2	<b><u>To receive any declarations of Interest</u></b> There were no such declarations	
3	<b><u>To agree the notes of Monday 20<sup>th</sup> January 2020 Strategy Group meeting</u></b> The notes were accepted as a true and accurate record.	
4	<b><u>To discuss the Strategy Group’s previously identified future priorities, and any further priorities</u></b> <ul style="list-style-type: none"> <li>• <b>Keeping existing traders</b> – Members agreed to retain this priority adding ‘where they are’</li> <li>• <b>Expanding markets and investigate moving into High Street South</b> – Members agreed to retain this item on the agenda for future meetings.</li> </ul>	
5	<b><u>To discuss three recommendations made at 16<sup>th</sup> December 2019 Market Strategy Group meeting and not progressed at 14<sup>th</sup> January 2020 Full Council</u></b>	
a	<b>Proposed Cllr Westrop      Seconded; Cllr Sharman      All in favour</b> ‘With effect from 01 April 2020 the 1100 litre wheelie bins provided for market cardboard and general waste be withdrawn and traders made responsible for their own waste disposal’  Cllrs highlighted the need to ensure that the remaining Town Council bin is lockable.	
b	<b>Proposed: Cllr Lightfoot      Seconded: Cllr Sharman      All in favour</b> ‘That casual trader status be maintained as per current practice, with no requirement to transfer to regular status at 3 months’  Cllrs wished to retain the flexibility the casual status offers, but wanted to continue to encourage ‘regular status’ as appropriate.	
	<b>Proposed: Cllr Sharman      Seconded: Cllr Horne      All in favour</b> ‘That an empty stall be erected for display purposes on the market, with signage to publicise it’s availability for rent.’	

c	<p><b>Cllrs confirmed their previous decision – All in favour</b>  'A charity stall be priced at £10.00 for a ready erected and dismantled market stall'</p>	
6	<p><b><u>To discuss New Trader Incentives packs</u></b>  Cllrs agreed not to pursue this issue at this time.</p>	
7	<p><b><u>To discuss what other commodities would the Town Council wish to attract to its markets</u></b>  Cllrs listed the commodities they would wish to attract to the markets: clothes, cheese (Saturdays), shoes, antiques, crockery, haberdashery, coffee stall.</p> <p>Cllrs discussed the possibility of a weekly 'Town Council' stall, and concern was expressed about the availability of Cllr volunteers. Cllrs agreed to refer this item for consideration at Full Council.</p>	EMO
8	<p><b><u>To discuss Table Top Sale programme</u></b>  This item was deferred for discussion at the next meeting.</p>	
9	<p><b><u>To receive details of St John Ambulance request</u></b>  Cllrs welcomed the request, confirming that the charity stall charge of £10.00 will apply.</p>	
	<p><b>Meeting closed: 3.45pm</b></p> <p><b>Date of next meeting: 16<sup>th</sup> March 2020 at 3 pm</b></p>	
	<b>SIGNED</b>	<b>DATE</b>