



6 Market Place, Downham Market, Norfolk PE38 9DE

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Town Clerk: Claire Dornan

You are summoned to attend the Annual Town Council Meeting to be held on **Tuesday 13 May 2025 at 7.00pm** to discuss the business on the Agenda below.

The meeting will be held at the Town Hall, Bridge Street, Downham Market PE38 9DW.

The meeting will be recorded and uploaded to YouTube:

<https://www.youtube.com/channel/UCy8Z5l4jHgydpOkOivqgb8g/featured>

Members of the public are invited to attend this meeting.

Yours faithfully

*Claire Dornan*

Claire Dornan

Town Clerk

07 May 2025

### AGENDA

001	<b>Election of Mayor &amp; Declaration of Acceptance of Office</b>  Proposer Cllr Wiles                  Seconded Cllr Leach  'That Cllr Michael Lane be elected Mayor of Downham Market Town Council for a 1-year term.'
002	<b>Election of Deputy Mayor &amp; Declaration of Acceptance of Office</b>  Proposer Cllr Perkin                  Seconded Cllr Lane  'That Cllr Barry Hobbs be elected Deputy Mayor of Downham Market Town Council for a 1-year term.'
003	<b>To receive Members' apologies for absence</b>
004	<b>To receive Members' Declarations of Interest</b>
005	<b>To approve the minutes of the Full Council meeting held on 22 April 2025</b>
006	<b>To approve the minutes of the extraordinary Full Council meeting held on 06 May 2025</b>
007	<b>To suspend Standing Order 5j iii – xxi and resolve to hold a Full Council meeting on Tuesday 20 May 2025 to complete the outstanding business</b>