## **DOWNHAM MARKET PLANNING COMMITTEE**

## **DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 10 OCTOBER 2023 AT 6:00PM**

In the Town Council Offices, 15 Paradise Road, Downham Market PE38 9HS

	Present Cllrs Daymond (Chair), Leach, Lewis Tina Griffin, Deputy Clerk
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Item 1	To receive Members' Apologies for Absence Apologies received and accepted from Cllrs Westrop, Brewer, Moyses Wiles – health reasons; and Cllr Tawfick family commitment.
2	To receive Members' Declarations of Interest None declared.
3	To approve the minutes of the previous meeting of the committee held on 29 September 2023
	Proposed Cllr Leach Seconded Cllr Daymond All in favour 'That the minutes for the meeting held on 29 September 2023 be approved as a true record of the meeting.'
4	Public participation – 15 minutes allowed  No members of the public were present.
5	To discuss and agree Council response to applications received from the Borough Council
	23/01588/F Proposed single storey front, side and rear extension to dwelling. Proposed garage conversion and extension to annexe. at 1 Ryston Close, Downham Market, Norfolk, PE38 9BD  Proposed Cllr Lewis Seconded Cllr Daymond All in favour 'That application 23/01588/F be recommended for approval as there appears to be no material reason to refuse, however it was noted that there is no information provided on the Planning Portal with regards to thermal loss and insulation measures on the annex.'
	23/01668/F Two storey extension to rear of existing house at 17 Fennel Crescent, Downham Market, Norfolk, PE38 9UR
	Proposed Cllr Leach Seconded Cllr Lewis All in favour 'That application 23/01668/F be recommended for approval.'

## 23/01707/CU Change of use from garage/store to a workshop at, 62 Primrose Avenue, Downham Market, Norfolk, PE38 9EU **Seconded** Cllr Leach All in favour **Proposed** Cllr Daymond 'That application 23/01707/CU be recommended for approval but did query whether the workshop should then be classed as for commercial use.' 23/01736/F Proposed alterations and conversion to form habitable accommodation at 7 Burdock Close, Downham Market, Norfolk, PE38 9AZ **Proposed** Cllr Daymond **Seconded** Cllr Lewis All in favour 'That application 23/01736/F be recommended for approval' 6 To note application decisions made by the Borough Council/Norfolk County Council (previously circulated) and update on application matters previously raised with them Cllrs confirmed that the weekly decisions list had been received and noted. The Chair highlighted that the development in Fairfield Rd had now received planning permission and Cllrs expressed their continued concern about the poor condition of the road and potential flood risk. The Deputy Clerk confirmed that she had received notification from the KLWNBC Enforcement Team that investigations had been initiated with regards a business unit in Brickfields, a matter that had been raised by a member of the public. Cllrs' concerns about the trees on the McDonald's site have also been raised with the Enforcement Team and investigations are ongoing. 7 Date of next meeting - 24 October 2023 if required Meeting closed: 6.40pm SIGNED DATE