

**Downham Market Town Council
Governance Committee Meeting
Tuesday 04 July 2023 at 10am**

This meeting was held at the Town Council Offices, 15 Paradise Road, Downham Market,
Norfolk PE38 9HS

	<p>Present</p> <p>Committee Chair – Cllr Incorvaia</p> <p>Committee Members - Cllrs Brewer, S Moyses, Perkin & Pyatt</p> <p>Town Clerk – Ms C Dornan</p> <p>There were 0 members of the public present</p>
001	<p><u>To receive Members’ Apologies for Absence</u></p> <p>All members were present and therefore no apologies were required.</p>
002	<p><u>To receive Members’ Declarations of Interest</u></p> <p>There were no declarations made.</p>
	<p>To suspend the meeting to allow the Committee to attend training:</p> <p>‘All About Risk’</p> <p>Online Training – Norfolk Parish Training & Support</p> <p>Cllr Pyatt left at 10:12am.</p>
003	<p><u>To approve the minutes of the meeting held on 20 June 2023</u></p> <p>Proposed – Cllr Incorvaia Seconded –Cllr Brewer</p> <p>It was resolved:</p> <p>‘That the minutes of the meeting held on 20 June 2023 be accepted as a true record.’</p> <p>All In Favour</p>
004	<p><u>To agree the date of next meeting</u></p> <p>The next meeting was agreed as 11 July 2023 at 10am in the Town Council Offices.</p>

	Cllr Pyatt's apologies are noted. Cllr Pyatt has a previous engagement.
	Meeting closed: 11:59am
	SIGNED
	DATE