



**6 Market Place, Downham Market, Norfolk PE38 9DE**  
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Town Clerk: Claire Dornan

I give notice of a meeting and summon members to attend a meeting of the Governance & Finance Committee on Wednesday 03 December 2025 at 6pm in Downham Market Town Hall, Bridge Street, Downham Market, Norfolk PE38 9DE.

Members of the public are welcome to attend this meeting.

Claire Dornan  
Town Clerk  
26 November 2025

### **Agenda**

- 1. To note apologies for absence**
- 2. To receive declarations of interest and consider requests for dispensations**
- 3. To approve the minutes of the meeting held on 20 November 2025**
- 4. To review Standing Orders and make recommendations to Full Council**
- 5. To review Financial Regulations and make recommendations to Full Council**