

**DOWNHAM MARKET TOWN COUNCIL MARKETS STRATEGY GROUP**  
**NOTES OF MEETING HELD MONDAY 13th JULY 2020 AT 9:00AM**

Due to the Covid-19 Coronavirus Pandemic this meeting was held remotely by way of zoom videotelephony system.

**‘To research, develop and promote the Markets being mindful of their historic evolution’**

	Present: Cllrs Woodmin, Hayes, Groom, Lightfoot, Westrop, Sharman, Horne, Pickering, Bulley, Hendry, and McKee Town Clerk E Oliver	
1	<b><u>To receive Members apologies</u></b> Apologies No apologies	
2	<b><u>To receive any declarations of Interest</u></b> There were no such declarations	
3	<p><b><u>To review market re-opening on 10<sup>th</sup> and 11<sup>th</sup> July</u></b></p> <p>Cllr Woodmin updated members as follows:</p> <ul style="list-style-type: none"> <li>• 7 stallholders attended 7.7.20 zoom meeting and agreed the stall plan.</li> <li>• Cllrs visited on market on 10<sup>th</sup> July. There was an issue with the electricity and a generator had to be hired.</li> <li>• There were some complaints about noise and smell.</li> <li>• One trader left early despite the agreement that they all stay until 3pm. There were lots of good comments from stall holders and shop keepers.</li> <li>• 11<sup>th</sup> July market looked too spaced out and had a different feel. A few issues with risk assessments</li> <li>• A vehicle was on site when it had previously been made clear it shouldn't be there. Market Officer borrowed a transformer as amperage outside Town Hall was not correct.</li> <li>• Angry concerns about lack of water in the toilets from stall holders and several other grumbles. Cllr Sharman underlined the seriousness of people not being able to wash their hands during the pandemic and pressure should be put on the Borough Council to rectify the fault. There was a long discussion about how to address the problem including giving advertising an emergency phone number to call when issues arise and asking the local Borough Cllrs to address it.</li> </ul> <p>Using the Clock Square made a huge difference to the market and we should work on building that up. We do have several new stallholders on the waiting list. Cllr Groom reminded members that the Clock Square is also used for ceremonies like Pause and Reflect.</p> <p>Cllr Lightfoot highlighted getting trailers on and off the Clock Square needs better organisation for the future. Cllrs discussed the possibility of fitting in extra stalls on the Market Square and moving pitches around following feedback from traders.</p> <p>Cllrs discussed advertising the market to attract more stallholders, a Busker who has approached the Council asking to perform at the market and running a potential farmers market.</p>	BH to raise at full council

4	<p><b><u>To agree any future actions</u></b></p> <ul style="list-style-type: none"> <li>• The Clerk reported on a survey of the electrical supply on the Market Square which concluded it needs improvement. Agreed that a survey of all the market connections be organised as a matter of urgency and action taken should they be declared not fit for purpose.</li> <li>• Cllr Woodmin to liaise with the Busker and it was agreed that it would not be appropriate in the current pandemic.</li> <li>• HR meeting to be arranged to discuss the moving of trailers on and off the Clock Square and out of hours phone cover.</li> <li>• Cllrs to be aware of the ongoing legal case regarding one trader and not to enter into conversation about it with that trader or anyone else.</li> </ul>	
5	<b>Date of next meeting:</b> 20 <sup>th</sup> July 2020 9am	
	<b>SIGNED</b>	<b>DATE</b>