



### Town Hall alarm system

#### Resolved:

- To request quotes for an independent alarm specialist to survey the existing system, with the aim of reducing the number of out of hours call-outs. Cllr Lewis suggested that Hyperion Security Systems may be able to assist.
- To investigate a UPS (uninterrupted power supply) system with the aim of reducing the number of call-out due to power cuts.
- To request budget provision should the need for a security company to cover call-outs be established.

Proposed Cllr C Pyatt

Seconded Cllr Grover

All in favour

### The alarm and call-out system at the JCC

This was discussed and agreed a review would be carried out if required.

### Assembly Room curtains

It was generally agreed that the new curtains look beautiful and that tie backs would further enhance the room – quote to be obtained from the contractor.

## 8. To consider and agree actions on the following for the Town Hall:

### 8.1 To discuss the Aco drain replacement and step realignment.

Cllrs Jordan and Grover have identified a suitable Aco drain replacement. Clerk to obtain quotes to install the new drain and realign the crooked step.

### 8.2 To update on structural issues.

Cllrs were advised that the selected contractor has been away and we are awaiting a date for the repairs to the front corner of the Town Hall.

### 8.3 Bollard flaps and sockets at the entrance/exits to Market Square

**Resolved:** To obtain quotes to remove the existing sockets and fit the new custom made bollard flaps, in accordance with a design to be provided by Cllr Grover. To include the four sockets at the entrance/exit. All to finish flush with the ground to eliminate trip hazard.

Proposed Cllr C Pyatt

Seconded Cllr Wiles

All in favour

### 8.4 To update – Town Hall windows

Despite several attempts to contact the contractor who originally quoted for the refurbishment of the windows, we are effectively starting again with this project.

**Resolved:** To investigate full replacement of the Town Hall windows, submitting a listed building consent application if required. Clerk to raise this with D French architect in conjunction with the replacement guttering. Carry forward to future meeting.

Proposed Cllr Lewis

Seconded Cllr Leivers

All in favour

### **8.5 Replacement guttering Town Square side of Town Hall.**

Cllrs were advised that to replace the whole run of guttering on the Town Square side of the Town Hall, listed building consent would be required.

**Resolved:** To engage D French architect to assist with the application and secure consent.

Proposed Cllr Jordan

Seconded Cllr Lane

All in favour

### **8.6 Crack on the rear of the Town Hall.**

Cllrs Jordan and Grover agreed to inspect this during their upcoming property inspection for reporting back to a future meeting.

### **8.7 Foliage growing on the outside of the building.**

Cllrs were advised that a quote to remove the foliage had been requested from S Clarke heritage builder, but this was still awaited.

## **9. To consider and agree actions on the following for the Jubilee Community Centre:**

### **9.1 Update on proposed new skatepark – ground survey.**

Cllrs were advised that the ground survey had been carried out. On advice from Rob Steele (skatepark consultant) and from the ground survey company, it would appear that the deeper 1-2m test area results would be sufficient for the new skatepark purposes. It was agreed not to pursue results for the 0.5 – 1m test area. Clerk to circulate the report when received.

### **9.2 To discuss access for emergency services.**

Cllr Lewis reported back from his discussion with the Fire Service. He had been advised that they will come and visit the site once the flow plates have been installed to assess the best access arrangements.

### **9.3 To update on flow plates/speed humps installation/signs/fencing/path**

Cllrs were advised that the contractor for the fencing does not wish to provide a risk assessment which is a requirement of the Council's insurance policy. Cllr Jordan agreed to discuss this with him. A pro forma risk assessment sheet to be forwarded.

### **9.4 Relocation of lamp post**

The quotes for the relocation of the lamp post were reviewed and were more expensive than anticipated. This item to be carried forward to a future meeting, but a Land Registry search be conducted in the meantime to establish land ownership boundaries in relation to the streetlights.

### **9.5 Adult Gym inspections going forward**

Cllrs were advised that the Borough Council will not carry out annual inspections of the adult gym as we have discontinued their monthly inspections. Alternative contractors are being investigated.

A checklist for Cllrs undertaking inspections of the adult gym has been circulated.



