

I give notice of a meeting and summon members to attend a meeting of the Governance & Finance Committee on Wednesday 21 January 2026 at 7.00pm* in Downham Market Town Hall, Bridge Street, Downham Market, Norfolk PE38 9DE.

Members of the public are welcome to attend this meeting.

Claire Dornan

Town Clerk

15 January 2026

*Please note: this meeting follows an Extraordinary Meeting of Full Council and may be delayed should that meeting overrun.

Agenda

- 1. To elect a Chair of the Committee following the resignation of Cllr Hobbs**
- 2. To note apologies for absence**
- 3. To receive declarations of interest and consider requests for dispensations**
- 4. To approve the minutes of the meeting held on 3 December 2025**
- 5. To discuss the suggestion of Full Council governance training to be delivered by Jimmy Miller and agree actions**
- 6. To receive the Security Posture Report and agree actions**
- 7. To discuss financial products and agree actions**
- 8. To discuss the Hillsborough Law and agree actions**
- 9. To review the Freedom of Information Policy and agree actions**
- 10. To note actions taken in relation to the Mayor's Charities 2025/2026**
- 11. To discuss 'Past Mayors' pins and agree actions**
- 12. To discuss the 'Role of the Mayor and Deputy Mayor' Policy and agree actions**
- 13. To discuss the submission of the Financial Year End 31.03.2025 report to the Charity Commission and agree actions**
- 14. To review Standing Orders and make recommendations to Full Council**
- 15. To review Financial Regulations and make recommendations to Full Council**