

15 Paradise Road, Downham Market, Norfolk PE38 9HS

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Town Clerk: Claire Dornan

You are summoned to attend a meeting of the **Community Development Committee** to be held at the Town Council Offices 15 Paradise Road, Downham Market PE38 9HS, on **Tuesday 9 January 2024 at 6pm.**

Members of the public and non-committee Councillors are invited.

Yours faithfully

Claire Dornan

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Town Clerk

2.1.24

AGENDA

NB: mobile phones on silent, reminder of emergency evacuation procedures

1	To receive Members' apologies for absence
2	To receive Members' Declarations of Interest
3	To approve the minutes of the previous meeting of the committee held on 15 November 2023
4	Public Participation – 15 minutes allowed
5	Question and Answer session with Borough Councillor Simon Ring
6	To review the updated Events Programme previously agreed, report progress and agree actions
7	To review the following events and agree actions if appropriate:
7.1	White Ribbon Day 25.11.23
7.2	Christmas Lights Switch On event 26.11.23
7.3	Best dressed window competition
7.4	DMTC support to existing business meeting programme
7.5	Feedback from Remembrance review
8	To review the KLWNBC Public Realm Business Case document and agree actions
9	To receive an update on Tourism matters if any and agree actions

10	To consider grant application received:
10.1	Melody Allsorts Downham - response carried over from last meeting
10.2	THE OLD GYM LIMITED – for information only
11	To discuss Residents Handbook and agree any actions
12	To review the Grants Policy and agree amendments
13	To agree date of next meeting

END