

DOWNHAM MARKET TOWN COUNCIL

MINUTES OF THE COMMUNITY DEVELOPMENT AND EVENTS COMMITTEE

25 April 2024 6pm

In the Town Hall, Bridge Street, Downham Market, PE38 9DW

	<p>Present Cllr Buxton (Chair) Cllrs Leivers, Daymond, Westrop, Hobbs</p> <p>Jo Andrews – Administrator</p> <p><i>Members were reminded of the emergency exits/muster point and asked to turn mobile phones to silent</i></p>
No	Item
1	<p>To receive Members’ Apologies for Absence None</p>
2	<p>To receive Members’ Declarations of Interest No pecuniary interests were declared.</p>
3	<p>To approve the minutes of the previous meeting of the Community Development Committee held on 5 March 2024</p> <p>Proposed: Cllr Daymond Seconded: Cllr Westrop All In Favour</p> <p>‘That the minutes of the Community Development Committee meeting held on 5 March 2024 be approved.’</p>
4	<p>Public Participation – 15 minutes allowed</p> <p>There were no members of the public present.</p>
5	<p>To discuss progress with the following events and agree actions:</p> <p>29.5.24 Town Crier presentation</p> <p>It was updated that the Town Crier will be attending the festival cake cutting on 29th May 2024 for a presentation. The administrator will email the committee members to confirm the date as it appears it may be incorrect on the agenda item.</p> <hr/> <p>6.6.24 D Day Anniversary</p>

It was updated that a flag raising and Town Crier Proclamation will take place at 9am.

The lunchtime event has been redesigned due to most care homes being unable to attend the fish and chip lunch. An afternoon with Winston Churchill will now be explored instead. It will also be investigated to see if Pathé news clips can also be shown. Tea and coffee will be provided with a cake. Quotations to supply a cake for 80 people were presented to the committee.

Proposed Cllr Leivers

Seconded Cllr Daymond

All in favour

‘That the quotation from Cream me up Scotty for two cakes of 20” x 10” be accepted and that two small gluten free alternative cakes are also purchased for use at the lunch time and evening D-Day events.’

The evening event will be for the lighting of the beacon at 9.15pm, a cadet has been invited to light the beacon and read a poem. Singers Inspired choir will be singing and Air Cadets marching up the approach. Fr Mather who will deliver a short service and a cake will be cut and distributed.

19.6.24 Potential BCKLWN & DMTC Business Meeting – The chair asked to discuss this under item 8

29.6.24 Armed Forces Day

9am Flag raising followed by official start of the 30/50 mile categories RBL cycle ride. Cllr Incorvaia will read a poem that she has written and Fr Mather will deliver a short service. Cllr Leivers is still to confirm that a military jeep will be displayed on the town square. Air and Army cadets will be in attendance and it is being investigated whether armed forces charities would like to fund raise at the event.

28.6.24 National Pride Day

It was updated that the Deputy Clerk and Administrator met with Tesco representatives with no practical outcome. It was suggested that the matter be revisited next year, but that the flag would be raised as originally planned this year.

14.9.24 Potential Community Fair

As this will likely be the last meeting of Community Development Committee it was discussed that while all members would like a community fair to take place, they felt it was more appropriate that this is agreed by a future committee that may be set up to address business and tourism.

	<p>another meeting is arranged but the new committee set an agreeable date when the Borough reshuffle has happened and the new business leader is in post.</p> <p>Proposed Cllr Buxton Seconded Cllr Westrop All in favour</p> <p>‘That a recommendation is made to a Business and Tourism Committee subject to Full Council approval that another Joint Borough -Town Council business meeting takes place and that the new committee sets the date.’</p>
9	<p>To receive an update on Tourism and business matters if any and agree actions</p> <p>Cllr Leivers updated that there are no meetings until May, but that she has had some correspondence regarding research onto accessible tourism which she hopes will be useful going forward.</p>
10	<p>To receive and update about potential heritage day activities in conjunction with discover Downham, and agree actions</p> <p>Cllr Westrop updated that a Discover Downham heritage event with King’s Lynn last happened in 2015 and second event that was planned didn’t go ahead. Discover Downham would be happy to work with DMTC on a heritage walk day. There is no budget for an event this year so this could be explored for 2025.</p>
11	<p>To agree date of next meeting – no further dates set</p>
	<p>Meeting closed 19.07</p>
	<p>Signed _____ Dated _____</p>