

Minutes of the Planning Committee Meeting

Date: Tuesday 11 November Time: 5.30pm

Venue: Town Hall, Bridge Street, Downham Market PE38 9DW

Present

Chair: Cllr Daymond

Councillors Lane, J Pyatt, Leach, Brewer, Wiles

Tina Griffin, Deputy Clerk

Luke Griffin, Administrator

The Chair reminded those present of the emergency evacuation procedures.

1. **To note Apologies for Absence** – Apologies were received from Cllr Lewis
2. **To receive declarations of interest and consider requests for Dispensations** – no declarations received.
3. **To approve the minutes of the previous meeting of the committee held 21 October 2025.**
Resolved: To approve the minutes of the previous meeting of the committee held 21 October 2025.
Proposed Cllr Daymond Seconded Cllr Lane All in favour
4. **Public Participation** – no public present.
5. **To discuss and agree Council response to applications received from the Borough Council:**

25/01691/LB

Application for listed building consent for shopfront repair and re-decoration and new signage at Mabel Bakery Ltd 11 Market Place Downham Market Norfolk PE38 9DF

Resolved: To recommend approval of application 25/01691/LB as the proposed repair and redecoration is in keeping with the conservation area.

Proposed: Cllr Leach

Seconded: Cllr Wiles

All in Favour

25/01692/A

Application for advertisement consent for fascia sign (painted shop name on the fascia board), internal window lettering (two Stroke font, gold, non-permanent), internal archway wall sign (pale pink wooden board, MilkBar font) at Mabel Bakery Ltd, 11 Market Place, Downham Market, Norfolk, PE38 9DF

Resolved: To recommend approval of application 25/01692/A as the proposed signage is in keeping with the conservation area.

Proposed: Cllr Daymond Seconded: Cllr Wiles All in Favour

25/01736/F

Erection of single-storey rear extension and external alterations at Church Hall, Church Road, Downham Market, Norfolk

Resolved: To recommend approval of application 25/01736/F as the proposed works make the public building more accessible.

Proposed: Cllr Brewer Seconded: Cllr Lane All in Favour

25/01790/F

Householder: Rear extension to dwelling at 5 Kingfisher Road, Downham Market, Norfolk, PE38 9RQ

Resolved: To recommend approval of application 25/01790/F as the proposed extension sits well within the plot.

Proposed: Cllr Daymond Seconded: Cllr J Pyatt All in Favour

6. **To note application decisions made by the Borough Council/Norfolk County Council (previously circulated) and update on matters previously raised with them.**
Agree any actions.

Members noted the decisions previously circulated.

7. **To note the date of next meeting** – Tuesday 25 November 2025 if required.

Meeting closed 5.50pm

Signed Dated.....