

TERMS OF REFERENCE 2025-6

NAME OF GROUP	PLANNING COMMITTEE
DATE WRITTEN/REVISED DATE IMPLEMENTATED	29.5.25
PURPOSE ROLE OF THE GROUP	<p>Delegated responsibility for making recommendations with regards planning application consultations from Kings Lynn & West Norfolk Borough Council, and Norfolk County Council.</p> <p>To consider all planning applications with due regard to recommended material reasons for approval or objection.</p> <p>To refer applications for major developments to Full Council for consideration and response.</p> <p>To work in accordance the DMTC Planning Protocol.</p> <p>To ensure that each application is considered fully and in most cases in public forum (but see Planning Protocol non-standard process).</p> <p>To ensure where possible the Council’s environmental ambitions are promoted and the Government’s Net Zero regulations are considered where appropriate.</p>
MEETINGS	Monthly meetings of the full Planning Committee, with interim mini-Planning Committee meetings where necessary to meet consultation deadlines.
ACCOUNTABILITY	Accountable to Full Council.
REVIEW	Annually
MEMBERSHIP	<p>Membership: 7 Councillors</p> <p>Quorum 3 Councillors</p> <p>Membership agreed annually at Full Council, co-opt members as vacancies arise</p>
RESPONSIBILITIES OF MEMBERS	<p>Members are expected to</p> <ol style="list-style-type: none"> a) Apply objective and good judgement in considering applications, evaluating any representations made during public participation in reaching decisions. b) To work with the DMTC Planning Protocol c) Work within the DMTC Code of Conduct d) Attend all training offered to them