

I give notice of a meeting and summon members to attend a meeting of the Governance & Finance Committee on Tuesday 03 February 2026 at 6.30pm\* in Downham Market Town Hall, Bridge Street, Downham Market, Norfolk PE38 9DW.

Members of the public are welcome to attend this meeting.

Claire Dornan  
Town Clerk  
29 January 2026

\*Please note: this meeting follows a Planning Committee meeting and may be delayed should that meeting overrun.

### Agenda

- 1. To note apologies for absence**
- 2. To receive declarations of interest and consider any requests for dispensations**
- 3. To approve the minutes of the Governance & Finance Committee meeting held on 21 January 2026**
- 4. To undertake a further review of the Committee's Terms of Reference and agree whether to amend the recommendation previously made to Full Council (meeting on 10 February 2026)**
- 5. To review relevant policies affected by the resignation of the Mayor and Deputy Mayor and make recommendations to Full Council where appropriate**
- 6. To consider and agree a recommendation regarding requests from the media for statements**