



06 Market Place, Downham Market, Norfolk PE38 9DE  
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You are summoned to attend a meeting of the **Property Committee** to be held on **Thursday 24 October 2024 at 6pm** to discuss the business on the Agenda below.

The meeting will be held at Downham Market Town Hall, Bridge Street, Downham Market, Norfolk PE38 9DW.

Members of the public are invited to attend.

Yours faithfully  
*Claire Dornan*

Claire Dornan  
Town Clerk  
19 October 2024

**Agenda**

1	To receive Members' Apologies for Absence
2	To receive Members' Declarations of Interest
3	Public Participation – 15 minutes allowed
4	To receive correspondence
5	To approve the minutes of the meeting held on the 12 September 2024
6	To review the 2024/2025 Property Committee budget v actuals
7	To discuss All Clear Drainage Consultant recommendations and agree actions
8	To receive and agree actions relating to the following Property Inspection reports: 09 September 2024 23 September 2024 08 October 2024
9	To discuss street light failures and agree expenditure
10	To receive an update on Cycle Storage Grant
11	To receive an update on Assembly Room works and agree next steps
12	To receive an update on 6 Market Place planning application
13	To receive an update on CCTV
14	To receive an update on Intruder Alarm and Fire Alarm
15	To receive an update of the JCC site consultation and agree next steps
16	To receive an update on sale of 13 - 15 Paradise Road, Downham Market
17	To discuss 2025/2026 Budget requirements and make recommendation to Full Council
18	To note the date of the next Property meeting – 14 November 2024

End