

I give notice of a meeting and summon members to attend a meeting of the **Property Committee on Wednesday 25 February 2026 at 5.30pm** in the Town Hall, Bridge Street, Downham Market PE38 9DW.

Members of the public are welcome to attend this meeting.

Claire Dornan

Town Clerk

19.2.26

Agenda

1. **To note Apologies for Absence**
2. **To receive declarations of interest and consider requests for Dispensations.**
3. **To approve the minutes of the meeting held on 18 February 2026.**
4. **Public Participation**
5. **To consider and agree action boundary issues at the JCC including removing dead trees, stumps and old fencing.**
6. **To consider and agree actions on the following for the Town Hall:**
 - 7.1 To consider alternatives to the bollard flaps on Town Hall car park.
 - 7.2 To discuss mortar loss and brick decay around the entrance to the Town Hall and agree actions.
 - 7.3 To update on quotes to investigate water ingress at Town Hall (Assembly Room – Town Square Side) and agree actions.
 - 7.4 To update on lighting options in the Clock Room and agree actions following Conservation Officer visit.
7. **To consider a draft Tender Document for car park surfacing Hollies 2 car park and Paradise Rd car park, consider white lining requirements and agree actions.**
8. **To discuss and agree renovations to the Town Sign in light of budget allocation 2026-7**
9. **To discuss and agree replacement bench and planters for Hollies pavement area.**
10. **To discuss the new Mayor's Board and agree actions including calligraphy and position in Town Hall.**
11. **To discuss and agree actions on a potential new skatepark.**
12. **To confirm the date of next meeting – 18 March 2026**