

**DOWNHAM MARKET TOWN COUNCIL MARKETS STRATEGY GROUP**  
**NOTES OF MEETING HELD MONDAY 14<sup>th</sup> SEPTEMBER 2020 AT 9.30 am**

Due to the Covid-19 Coronavirus Pandemic this meeting was held remotely by way of zoom videotelephony system.

**'To research, develop and promote the Markets being mindful of their historic evolution'**

	<p><b>Present:</b> Cllrs Woodmin, Pickering, Lightfoot, Hayes, Bulley, Sharman, Hendry and Westrop  Town Clerk Elaine Oliver</p> <p>Public in attendance</p> <p>Before the meeting started the Chair explained that strategy groups are not open to the public, but as the the link to this meeting was put on facebook by a Cllr who is unable to attend himself, members of the public will not be able to speak but are welcome as listeners.</p>	
1	<p><b><u>To receive Members apologies</u></b>  Cllr Groom</p>	
2	<p><b><u>To receive any declarations of Interest</u></b>  None received</p>	
3	<p><b><u>To discuss the way forward for the market.</u></b>  Cllr Woodmin reported a couple of Health and Safety issues which were mainly due to the market plan on Saturday not being adhered to.</p> <p>There were a few trader absences due to illness.</p> <p>Cllr Hayes reported some positive feedback from a local business who was pleased about how the market looked and the increased footfall. Cllr Woodmin confirmed attendance at around 1000 people. Also good feedback about the availability of free masks.</p> <p>The Clerk reported that the Borough Council has concluded the tendering process and is due to place an order for the new planters soon.</p> <p>Cllr Woodmin confirmed 5 new traders lined up, some starting in October.</p> <p>Cllr Lightfoot queried the plans for Covid Ranger cover in light of the Government announcement that Rangers will be in every town. Further investigations need to be made into funding and responsibility for them, in the meantime it was agreed to retain our locally employed Rangers and these represent a local initiative which is now reflected in Central Government policy.</p>	
4	<p><b><u>To discuss the procedure for implementing the new license and market regulations</u></b></p>	

	Cllr Woodmin confirmed that the documentation is almost ready to go, just a few loose ends to tie up, after which the packs will be emailed and posted to traders for whom we have addresses.	
5	<p><b><u>To agree any future actions</u></b></p> <ul style="list-style-type: none"> <li>• Ensuring the market officers understand the maps.</li> <li>• Meeting with the traders with Liz Truss in attendance – Cllr Hayes suggested an independent Chair to facilitate the meeting with a proposal to Full Council of this way forward. <b>Proposed:</b> Cllr Hayes <b>Seconded:</b> Cllr Pickering <b>Agreed</b></li> <li>• Consider a meeting with traders to answer questions about the Licence and Regulations once they have been sent out.</li> <li>• Floodlights are not working on the TH car park early morning – this will be looked into as a matter of urgency, but is not related to anything that is being undertaken by the electricians in the Town Hall.</li> </ul>	
6	<b>Date of next meeting: Monday 21<sup>st</sup> September 2020</b>	
	<b>SIGNED</b>	<b>DATE</b>