

I hereby give notice of and summon members to attend an Extraordinary Full Council meeting on Thursday 25 June 2026 at 6pm at Downham Market Town Hall, Bridge Street, Downham Market PE38 9DW.

Members of the public are welcome to attend this meeting.

Signed – Cllr Barrie Wiles

Role – The Mayor

Date of Issue – 18 June 2026

Agenda

1. Apologies for Absence

To receive and note apologies for absence.

2. Declarations of Interest

To receive Declarations of Interest and consider any requests for Dispensations. Members are reminded to declare any interests, including Disclosable Pecuniary Interests, in accordance with the Town Council's Code of Conduct.

3. Public Forum

3.1 County Councillor and Borough Councillors

3.2 Police

3.3 Members of the Public (3 minutes per person, maximum of 15-minute session)

4. Minutes

To approve the minutes of the Full Council Meeting held on 09 June 2026.

5. Mediation

To consider and approve the provision of mediation services for the Council.

6. Training

To approve the quotation for Code of Conduct training.

7. Insurance Tender

To consider and approve the recommendation of the Town Clerk.

8. Car Park Resurfacing Tender

To consider and approve the recommendation of the Property Committee.

9. Discover Downham Lease

To consider and approve the recommendation of the Property Committee.

10. Annual Governance and Accountability Return 2025/2026

10.1 To receive and consider the Internal Auditor's Report for the year ended 31 March 2026.

10.2 To approve the Annual Governance Statement (Section 1).

10.3 To approve the Annual Accounting Statement (Section 2).

10.4 To approve the dates and arrangements for the exercise of public rights.

11. Terms of Reference

To approve the Events Committee Terms of Reference.

End