

Minutes of the Planning Committee Meeting
Date: Tuesday 21 April 2026 Time: 6.00pm
Venue: Town Hall, Bridge Street, Downham Market PE38 9DW

Present

Chair: Cllr Daymond

Councillors Brewer, Leach, Lane, J Pyatt & Wiles (6)

Non-Committee Member Cllr C Pyatt

Claire Dornan Deputy Clerk

There were no members of the public present

The Chair welcomed attendees to the meeting and reminded those present of the emergency evacuation procedures and to turn their phones to silent.

1. To note Apologies for Absence

All members of the Committee were present so there were no apologies for absence.

2. To receive declarations of interest and consider requests for Dispensations

No declarations of interest were received.

3. To approve the minutes of the previous meeting of the committee held 25 March 2026.

Resolved: To approve the minutes of the meeting held on 25 March 2026.

Proposed Cllr Lane Seconded Cllr Wiles 4 In Favour 2 Abstentions

4. Public Participation – 15 minutes allowed

There were no members of the public present and no correspondence received.

5. To discuss and agree Council response to applications received from the Borough Council:

26/00605/F

Replacement of four first floor sash windows in very poor condition (Retrospective) at 55A High Street Downham Market Norfolk PE38 9HF

The comments from the Conservation Officer were noted.

Resolved: That determination of this application be deferred until such time as the Conservation Team has received and reviewed the additional information relating to the window design and has provided further comment.

Proposed Cllr Daymond Seconded Cllr Lane All In Favour

26/00565/F

Proposed porch and chimney at 50 Bexwell Road Downham Market Norfolk PE38 9LH

Resolved: That the Town Council recommends approval of the application, noting the comments of the Conservation Team that the proposed works are minor in nature and would have a neutral impact on the character and appearance of the Downham Market Conservation Area, and that no objections have been raised.

Proposed Cllr Daymond Seconded Cllr Lane All In Favour

- 6. **To note application decisions made by the Borough Council/Norfolk County Council (previously circulated) and update on any matters previously raised with them. Agree any actions.**

The decisions were noted.

- 7. **To note the date of the next meeting – 5 May 2026, if required.**

The date was noted.

Meeting closed 6.07pm.

Signed Dated.....