

15 Paradise Road, Downham Market, Norfolk PE38 9HS
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You are summoned to attend a meeting of the **Property Committee** to be held on **Thursday 14 December 2023 at 6pm** to discuss the business on the Agenda below.

The meeting will be held at the Town Council Offices, 15 Paradise Road, Downham Market, Norfolk PE38 9HS.

Members of the public are invited to attend.

Yours faithfully

Claire Dornan

Claire Dornan
Town Clerk
09 December 2023

Agenda

1	To receive Members' Apologies for Absence
2	To receive Members' Declarations of Interest
3	Public Participation – 15 minutes allowed
4	To approve the minutes of the meeting held on 23 November 2023
5	To co-opt Cllr Julie Pyatt to the Committee following Committee resignation of Cllr Tawfick
6	To receive update from Royal British Legion regarding the Poppy Shop and plans for 2024
7	To note withdrawn from On - Street Residential Chargepoint Scheme Application following withdrawal from scheme by BP Pulse after submission of full funding application
8	To review the December 2023 Property Inspections and agree any actions
9	To receive update on Memorial Footpath upgrade
10	To receive an update on 6 Market Place renovation work
11	To discuss Jubilee Community Centre site and agree plans for 2024 including Adult Gym Location (2024/2025 expenditure plans subject to budget approval by Full Council)
12	To discuss the Community Orchard plans (subject to Full Council agreement on 12/12/23) and agree actions
13	To discuss the 2024/2025 Town Hall hire charges and agree actions
14	Confidential Items To consider a resolution (under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public and press To receive an update on commercially sensitive negotiations regarding temporary Banking Hub
15	To agree any actions required following discussions within confidentiality
16	To agree the date of next meeting – Currently scheduled for 25 January 2024

End