

Minutes of the Planning Committee Meeting

Date: Tuesday 21 October 2025 Time: 6.00pm

Venue: Town Hall, Bridge Street, Downham Market PE38 9DW

Present

Chair: Cllr Daymond

Councillors Leach, Lewis, Brewer, Wiles

Tina Griffin, Deputy Clerk

Luke Griffin, Administrator

The Chair reminded those present of the emergency evacuation procedures.

1. **To note Apologies for Absence** Apologies were received from Cllrs Lane and J Pyatt.
2. **To receive declarations of interest and consider requests for Dispensations.** – no declarations received.
3. **To approve the minutes of the previous meeting of the committee held 8 October 2025**
Resolved: To approve the minutes of the previous meeting of the committee held 8 October 2025.
Proposed Cllr Daymond Seconded Cllr Leach 4 in favour
4. **Public Participation** – no public present.
5. **To discuss and agree Council response to applications received from the Borough Council:**

25/01624/F

Erection of a porch to the front of the house, alteration of the house exterior, erection of free-standing garage to the side of the house at Melanna 25 Ryston End Downham Market Norfolk PE38 9AX

Resolved: To recommend approval of application 25/01624/F as the new garage fits well within the site and enhances the value and appearance of the property.

Proposed Cllr Lewis Seconded Cllr Daymond All in favour

6. **To note application decisions made by the Borough Council/Norfolk County Council (previously circulated) and update on matters previously raised with them.**
Agree any actions.

Members noted the decisions previously circulated.

Resident query re: Planning Application 24/00121/O

It was agreed that the office staff will follow up resident query with Borough Council of King's Lynn & West Norfolk and respond to resident as appropriate.

7. To note the date of next meeting – 11 November 2025 if required.

Meeting closed 6.15pm

Signed Dated.....