

I give notice of a meeting and summon members to attend a meeting of the
Property Committee on Wednesday 5 November 2025 at 6pm in the Town Hall, Bridge
Street, Downham Market PE38 9DW.

Members of the public are welcome to attend this meeting.

Claire Dornan

Town Clerk

31 October 2025

Agenda

1. To note Apologies for Absence
2. To receive declarations of interest and consider requests for Dispensations.
3. To approve the minutes of the meeting held on 29 October 2025
4. Public Participation
5. To update on property inspections carried out by the office and Councillors.
6. To update on progress with a Car Park Orders working group.
7. To update on kerbing replacement at the JCC and agree actions.
8. To discuss the football clubhouse at the JCC and possible plans to improve it. Agree actions.
9. To consider clearing a pathway running alongside the Memorial Garden and agree actions.
10. To consider quotes for improving the white lining of the tarmac car park at the JCC, the addition of speed roundels and give way road markings at the JCC.
11. To update on flow plates installation, pedestrian access and associated works. Agree actions.
12. To discuss removal, repair or replacement of skatepark and agree actions.
13. To receive quotes for wrought iron gates to the Memorial Garden and agree actions.
14. To update on lighting in the Paradise Rd Car Park, agree actions.
15. To update on temporary arrangements pending the relocation of the Paradise Rd pump meter.
16. To update on quotes for repairing the pavement in the Hollies, to discuss tree removal and bench replacement.
17. To consider results of property inspections of car parks and agree actions.
18. To update on photographs on the Hollies bus shelter.
19. To discuss repairs to the flagpole ropes, flag pole position and agree actions.
20. To update Building Regs sign-off for town council office.
21. To discuss the location of the picnic area and memorial boat planned for the JCC and agree actions.
22. To discuss options for disposing of the tractor tyres at the JCC and agree actions.
23. To confirm the date of next meeting.

End