

I give notice of a meeting and summon members to attend a meeting of the HR Committee on Thursday 22 January 2026 at 5.30pm in the Town Hall, Bridge Street, Downham Market PE38 9DW.

Members of the public are welcome to attend this meeting.

**Claire Dornan**

**Town Clerk**

16 January 2026

## Agenda

- 1. To note Apologies for Absence**
- 2. To receive declarations of interest and consider requests for Dispensations.**
- 3. To approve the minutes of the meeting held on 17 December 2025.**
- 4. Public Participation**
- 5. To discuss and agree actions with regard to Disciplinary Policy.**
- 6. To discuss and agree actions with regard to Grievance Policy.**
- 7. To consider Health & Safety Audit: Work-Related Stress**
- 8. Confidential Items**  
To consider a resolution (under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public and press
- 8.1 To discuss staff matters**

**End**