

06 Market Place, Downham Market, Norfolk PE38 9DE

Tel: (01366) 387770 E-Mail: info@downhammarkettc.co.uk

Town Clerk: Claire Dornan

You are summoned to attend a meeting of the **Governance Committee** to be held on **Thursday 21 November 2024 at 7.00pm** to discuss the business on the Agenda below.

The meeting will be held at the Town Hall, Bridge Street, Downham Market PE38 9DW.

Members of the public are invited to attend this meeting.

Yours faithfully

Claire Dornan

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Town Clerk

15 November 2024

AGENDA

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| 001 | To receive Members' apologies for absence |
| 002 | To receive Members' Declarations of Interest |
| 003 | To agree the minutes of the meeting dated 19 September 2024 |
| 004 | To discuss the following new / updated policies and make recommendations to Full Council: |
| 004.1 | Data Protection |
| 004.2 | Information Security |
| 004.3 | CCTV & Surveillance |
| 004.4 | Freedom of Information |
| 004.5 | Appraisal |
| 004.6 | Mayor Making |
| 004.7 | Councillor Expectations |
| 005 | To recommend the amended new NALC Model Financial Regulations to Full Council |
| 006 | To discuss expenditure requests outside of budget approval and agree actions |
| 007 | To agree date of next meeting – Scheduled 30 January 2025 |

End