

6 Market Place, Downham Market, Norfolk PE38 9DE

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Town Clerk: Claire Dornan

You are summoned to attend a meeting of the **Community Engagement Committee** to be held at the Town Hall, Bridge Street, Downham Market PE38 9DW on **Tuesday 28 January 2025 at 6pm.**

Members of the public and non-committee Councillors are invited.

Yours faithfully

Claire Dornan

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Town Clerk

21.1.25

AGENDA

NB: mobile phones on silent, reminder of emergency evacuation procedures

1	To receive Members' apologies for absence
2	To receive Members' Declarations of Interest
3	To approve the minutes of the previous meeting of the committee held on 7 November 2025
4	To agree Terms of Reference for the Community Engagement Committee
5	Public Participation – 15 minutes allowed
6	To update on sign posting project and agree actions
7	To review budget allocation and Events Planner, agree actions.
8	<p>To discuss upcoming events and agree actions:</p> <ul style="list-style-type: none"> • Community Fair • VE Day celebrations • Themed market with music • Heritage Open Day <p>For information –</p> <ul style="list-style-type: none"> • Gingerbread Family Day • Evening with Colin Bell • St Winnolds Parade • Mayor's At Home • Open Mic Night • 80s Disco
9	To discuss attracting coach tours and agree actions.
10	To agree date of next meeting

End