

Minutes of the Planning Committee Meeting

Date: Tuesday 10 March 2026 Time: 6.00pm

Venue: Town Hall, Bridge Street, Downham Market PE38 9DW

Present

Chair: Cllr Daymond

Councillors, Brewer, Leach, Wiles, Lane, J Pyatt

Tina Griffin, Deputy Clerk

The Chair reminded those present of the emergency evacuation procedures.

1. **To note Apologies for Absence** – none
2. **To receive declarations of interest and consider requests for Dispensations** – no declarations received.
3. **To approve the minutes of the previous meeting of the committee held 3 February 2026.**

Resolved: To approve the minutes of the meeting held on 24 February 2026.

Proposed Cllr Wiles Seconded Cllr Daymond All in favour

4. **Public Participation** – no members of the public present.
5. **To discuss and agree Council response to applications received from the Borough Council:**

26/00307/F

Householder: Erection of single-storey rear extension at 18 Willow Road
Downham Market, Norfolk PE38 9PG

Resolved: To recommend approval of application 26/00307/F as the extension is relatively small but provides useful additional facilities.

Proposed Cllr Wiles Seconded Cllr Daymond All in favour

26/00323/F

Householder: Proposed single storey side and rear extension at 16 Hawthorn
Road, Downham Market, Norfolk PE38 9PN

Resolved: To recommend approval of application 26/00323/F as the extension sits comfortably within the site.

Proposed Cllr Daymond Seconded Cllr Lane All in favour

26/00373/F

Installation of Timpson Key Cutting Kiosk to hardstanding adjacent to Tesco Superstore at TESCO London Road Downham Market Norfolk PE38 9AW

Resolved: To recommend approval of application 26/00373/F as this will bring additional services to the town.

Proposed Cllr Lane Seconded Cllr Leach 5 in favour, 1 against

26/00374/A

Application for advertisement consent for 3 x Internally Illuminated Fascia Signs, 4 x ACM Panels, Frosted Manifestation to glass (not required) at TESCO London Road Downham Market Norfolk PE38 9AW

Resolved: To recommend approval of application 26/00374/A.

Proposed Cllr Lane Seconded Cllr J Pyatt 5 in favour, 1 against

6. To note the withdrawal of the following application:

26/00155/F

Retrospective: Householder: Proposed detached garage at Melanna, 25 Ryston End, Downham Market, Norfolk PE38 9AX

This was noted.

7. To note application decisions made by the Borough Council/Norfolk County Council (previously circulated) and update on any matters previously raised with them. Agree any actions.

The decisions were noted.

The clerk agreed to follow up the development next to the Hollies Car Park, the demolition of heritage buildings, and removal of heras fencing from Council land.

8. To note the date of the next meeting – 25 March 2026.

Meeting closed 6.25pm

Signed Dated.....