

6 Market Place, Downham Market, Norfolk PE38 9DE

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Town Clerk: Claire Dornan

You are summoned to attend a meeting of the **Business and Tourism Committee** to be held at the Town Hall, Bridge Street, Downham Market PE38 9DW on **Tuesday 27 August 2024 at 6pm.**

Members of the public and non-committee Councillors are invited.

Yours faithfully

Claire Dornan

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Town Clerk

21.8.24

AGENDA

NB: mobile phones on silent, reminder of emergency evacuation procedures

1	To receive Members' apologies for absence
2	To receive Members' Declarations of Interest
3	To approve the minutes of the previous meeting of the committee held on 16 July 2024
4	Public Participation – 15 minutes allowed
5	To discuss previously agreed priorities and further actions for this committee. To consider business consultations Town Map improvements Infrastructure improvements eg Information Point, leaflets, an audit of existing signposting – consider signs on fringes of town eg A47/A10/A1122 Coach parking Accessibility in town TIC area at the new Town Council offices/in the lobby of the Town Hall.
6	To discuss joint KLWNBC-DMTC business meeting and agree actions – 18 September 2024.
7	To update on potential 'Heritage Day' in 2025
8	To receive feedback from West Norfolk Tourism Forum and informal visit to Denver Complex – Cllrs Leivers and Wiles

9	To consider Pop-up shops, Artisan fair ideas and agree any actions – Cllr Hobbs
10	To discuss content of new 'Visiting DM' page on DMTC website and agree actions
11	To agree date of next meeting – 29 October 2024

End