

DOWNHAM MARKET CAR PARK MANAGEMENT STRATEGY COMMITTEE
MINUTES OF MEETING HELD TUESDAY 15th OCTOBER 2019 AT 6.00PM

*Those in attendance at the meeting were notified of the emergency evacuation procedure from the Town Council Offices.
Members were reminded that they should have their mobile telephones turned off or switched onto silent mode.*

	Present: The Mayor/Chairman Cllr R Hayes, Cllrs' D Lawson, A Pickering, C Pyatt, D Sharman Non-Committee Cllrs' C Bulley and R Horne, Town Clerk E Oliver and Deputy Town Clerk Mr R Davidson	ACTION
1	<u>To receive Members' apologies for absence</u> Apologies were received from Cllr J Doyle (unwell). The apology was accepted.	
2	<u>To receive Members' declarations of interest</u> Recognising that Council had now decided on charging, there were no such specific individual declarations.	
3	<u>To approve the minutes of the meeting held on Tuesday 31st July 2019 (pages 6563 – 6564)</u> Proposed – The Mayor Cllr Hayes Seconded – Cllr Sharman That the minutes of the Car Park Management Strategy Committee meeting held on Tuesday 31st July 2019 (pages 6563 – 6564) be approved and signed as a true and accurate record.' Agreed Cllr Bulley and Horne offered themselves as members of the Car Park Management Strategy Committee. In the ensuing discussion the Mayor explained the addition of councillors to the committee was not an agenda item this evening and the work of the committee was nearing an end. This view was supported by Cllr Pyatt. Cllr Pickering thought it would be helpful for Cllr Bulley to join the committee as a Blue Badge holder. The Mayor stressed that whatever conclusion/recommendation the committee came to would be presented to Full Council. Furthermore, additional councillor representation on the committee could be an item on the next agenda should they wish to again offer themselves. Cllr Bulley explained he was happy to stand down if the committee's work had got to a certain stage and was near completion but stayed for the remainder of the meeting as an observer. Cllr Horne left the meeting.	
4	<u>Confidential Items</u> <u>Public Bodies (Admission to Meetings) Act 1960 – following the exclusion of the public and press:</u> Proposed – The Mayor Cllr Hayes Seconded – Cllr Lawson Confidential Items to be discussed under: <i>Standing Order 3D, that in view of the confidential nature of the business about to be transacted, business sensitivity, it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw'</i> Agreed	
5	<u>To receive update on last meeting's actions</u> Members received an update from the Deputy Clerk and the Mayor Cllr Hayes within	

	confidentiality.	
6	<u>To agree future actions</u> A discussion was had of those immediate actions necessary to ensure appropriate timescales are maintained and achieved.	
7	<u>Out of confidentiality</u> <i>The meeting came out of confidentiality.</i>	
8	<u>To agree, if any, propositions</u> There were no propositions as it was considered the future actions agreed within confidentiality are all work streams.	
9	<u>To approve payment of bills</u> There were no such bills for payment.	
	Meeting closed: 6:52pm	
	SIGNED	DATE