

# Downham Market Town Council

22 October 2025 (2025-2026)

## PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	2024/2025 Budget	01/04/2025		Business Current Acc	Authorised Cllr Lan	Maintenance	Penty Contractors Ltd	S	2,100.00	420.00	2,520.00
3	2024/2025 Budget	03/04/2025		Business Current Acc	Authorised Cllr Bux	Events	Good Tastes	X	718.15		718.15
5	2024/2025 Budget	03/04/2025		Business Current Acc	Authorised Cllr Bux	Events	Excaliber Security Services	S	990.00	198.00	1,188.00
20	2024/2025 Budget	23/04/2025		Business Current Acc	Direct Debit	Monthly Invoice	e-on	S	726.99	145.40	872.39
35	Heritage Open Day	11/04/2025		Business Current Acc	Authorised Cllr Lan	Events	Discover Downham	X	500.00		500.00
37	2024/2025 Budget	17/04/2025		Business Current Acc	Authorised by Cllrs	Maintenance	Holly Landscapes	S	1,316.17	263.23	1,579.40
44	Business Rates - Town Hall	22/04/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	691.25		691.25
45	Business Rates - Paradise Roac	22/04/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	572.50		572.50
47	Business Rates - Hollies Car Pa	22/04/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	949.00		949.00
48	JCC Business Rates	22/04/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	523.50		523.50
58	Pension	30/04/2025		Business Current Acc	Authorised by Cllrs	Salary	Norfolk Pension Fund	E	5,782.87		5,782.87
65	Precept	02/05/2025		Business Current Acc	Authorised Cllr Lan	Precept	Downham Market and Dow	E	24,730.30		24,730.30
68	Town Hall - Maintenance	02/05/2025		Business Current Acc	Authorised Cllr Lan	Maintenance	Fenland Heating Services	S	552.00	110.40	662.40
69	2024/2025 Budget	02/05/2025		Business Current Acc	Authorised Cllr Lan	Asset	Sun Leisure Limited	S			
69	2024/2025 Budget	02/05/2025		Business Current Acc	Authorised Cllr Lan	Asset	Sun Leisure Limited	S			
69	2024/2025 Budget	02/05/2025		Business Current Acc	Authorised Cllr Lan	Asset	Sun Leisure Limited	S			
69	2024/2025 Budget	02/05/2025		Business Current Acc	Authorised Cllr Lan	Asset	Sun Leisure Limited	S			
69	2024/2025 Budget	02/05/2025		Business Current Acc	Authorised Cllr Lan	Asset	Sun Leisure Limited	S	565.00	113.00	678.00
77	Town Hall - Gas	19/05/2025		Business Current Acc	Direct Debit	Monthly Invoice	e-on	S	579.49	115.90	695.39
80	Business Rates - Town Hall	20/05/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	697.00		697.00
81	Business Rates - Paradise Roac	20/05/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	574.00		574.00
83	JCC Business Rates	20/05/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	524.00		524.00
87	VE Day	09/05/2025		Business Current Acc	Authorised Cllr Bux	Events	J R Light and Sound	S	515.00	103.00	618.00
88	Unbudgeted	09/05/2025		Business Current Acc	Authorised Cllr Bux	Maintenance	Norfolk County Council	Z	4,788.75		4,788.75
93	Town Hall - Gas	17/04/2025		Business Current Acc	Direct Debit	Monthly Invoice	e-on	S	1,347.84	269.57	1,617.41
102	Vehicles - Insurance	16/05/2025		Business Current Acc	Authorised Cllr Lan	Insurance	James Hallam Ltd.	E	653.60		653.60
112	Town Hall - Maintenance	16/05/2025		Business Current Acc	Authorised Cllr Lan	Maintenance	Noble Roofing Ltd	S	960.00	192.00	1,152.00
113	Unbudgeted	16/05/2025		Business Current Acc	Authorised Cllr Lan	Maintenance	Westcotec Ltd	S	2,520.00	504.00	3,024.00
114	Oct 26 - Town Maintenance Co	16/05/2025		Business Current Acc	Authorised Cllr Lan	Maintenance	Holly Landscapes	S	1,316.17	263.23	1,579.40
134	Pension	30/05/2025		Business Current Acc	Authorised Cllr Lan	Salary	Norfolk Pension Fund	E	5,746.31		5,746.31
141	Professional Fees - Legal / Aud	29/05/2025		Business Current Acc	Authorised Cllr Lan	Professional Fees	JG Miller	X	660.00		660.00
142	Training	23/05/2025		Business Current Acc	Authorised Cllr Lan	Training	NPTS - Norfolk Parish Trair	S	754.00	150.80	904.80
157	Business Rates - Hollies Car Pa	20/05/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	948.00		948.00
166	Town Hall - Gas	18/06/2025		Business Current Acc	Direct Debit	Monthly Invoice	e-on	S	536.59	107.32	643.91

## PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
169	Unbudgeted	04/06/2025		Business Current Acc	Authorised Cllr Lan	Grants	RAFFA	E	529.00		529.00
174	Oct 26 - Town Maintenance Co	18/06/2025		Business Current Acc	Authorised Cllr Lan	Maintenance	Holly Landscapes	S	1,316.17	263.23	1,579.40
187	Business Rates - Hollies Car Pa	20/06/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	948.00		948.00
188	JCC Business Rates	20/06/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	524.00		524.00
189	Business Rates - Paradise Roac	20/06/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	574.00		574.00
191	Business Rates - Town Hall	20/06/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	697.00		697.00
194	Town Hall - Electricity	24/06/2025		Business Current Acc	Direct Debit	Monthly Invoice	e-on	S	815.31	163.06	978.37
194	Town Hall - Electricity	24/06/2025		Business Current Acc	Direct Debit	Monthly Invoice	e-on	S	521.74	104.35	626.09
198	Outdoor Gym Equipment & Skē	26/06/2025		Business Current Acc	Authorised Cllr Lan	Skatepark & Outdoor Fitness	BCKLWN	S	840.00	168.00	1,008.00
208	Heritage Open Day	04/07/2025		Business Current Acc	Authorised Cllr Lan	Events	Downham Market and Distri	X	906.00		906.00
214	2024/2025 Budget	04/07/2025		Business Current Acc	Authorised Cllr Lan	Maintenance	N S Paving Solutions	X	2,743.00		2,743.00
220	Christmas Lights Switch On	04/07/2025		Business Current Acc	Authorised Cllr Lan	Events	Magical VIP Visits Ltd	Z	1,125.00		1,125.00
233	Oct 26 - Town Maintenance Co	15/07/2025		Business Current Acc	Authorised Cllr Lan	Maintenance	Holly Landscapes	S	1,316.17	263.23	1,579.40
243	Pension	31/07/2025		Business Current Acc	Authorised Cllr Lan	Salary	Norfolk Pension Fund	E	5,326.56		5,326.56
256	Business Rates - Hollies Car Pa	21/07/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	948.00		948.00
257	Business Rates - Town Hall	21/07/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	697.00		697.00
258	Business Rates - Paradise Roac	21/07/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	574.00		574.00
259	JCC Business Rates	21/07/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	524.00		524.00
275	Town Hall - Alarms	05/08/2025		Business Current Acc	Auth by Cllrs Buxtc	Town Hall	CTS Security Ltd	S	681.63	136.33	817.96
276	Town Hall - Alarms	05/08/2025		Business Current Acc	Auth by Cllrs Buxtc	Town Hall	CTS Security Ltd	S	925.00	185.00	1,110.00
281	Unbudgeted	07/08/2025		Business Current Acc	Authorised Cllr Lan	Fire Doors	Evolution Contract Manage	S	9,100.00	1,820.00	10,920.00
281	Unbudgeted	07/08/2025		Business Current Acc	Authorised Cllr Lan	Fire Doors	Evolution Contract Manage	S			
282	Council Insurance	05/08/2025		Business Current Acc	Authorised Cllrs Bu	Insurance	James Hallam Ltd.	E	22,595.16		22,595.16
282	Council Insurance	05/08/2025		Business Current Acc	Authorised Cllrs Bu	Insurance	James Hallam Ltd.	E	60.00		60.00
283	Council Insurance	05/08/2025		Business Current Acc	Authorised Cllrs Bu	Insurance	James Hallam Ltd.	E	645.12		645.12
283	Council Insurance	05/08/2025		Business Current Acc	Authorised Cllrs Bu	Insurance	James Hallam Ltd.	E	60.00		60.00
284	Council Insurance	05/08/2025		Business Current Acc	Authorised Cllrs Bu	Insurance	James Hallam Ltd.	E	467.31		467.31
284	Council Insurance	05/08/2025		Business Current Acc	Authorised Cllrs Bu	Insurance	James Hallam Ltd.	E	60.00		60.00
292	Town Hall - Electricity	18/07/2025		Business Current Acc	Direct Debit	Monthly Invoice	e-on	S	538.83	107.77	646.60
309	Oct 26 - Town Maintenance Co	22/08/2025		Business Current Acc	Authorised Cllr Lan	Maintenance	Holly Landscapes	S	1,316.17	263.23	1,579.40
311	JCC Business Rates	20/08/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	524.00		524.00
312	Business Rates - Hollies Car Pa	20/08/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	948.00		948.00
313	Business Rates - Paradise Roac	20/08/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	574.00		574.00
315	Business Rates - Town Hall	20/08/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's I	E	697.00		697.00
323	Town Hall - Alarms	29/08/2025		Business Current Acc	Authorised Cllr Lan	Town Hall	CTS Security Ltd	S	681.64	136.33	817.97

# Downham Market Town Council

22 October 2025 (2025-2026)

## PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
323	Town Hall - Alarms	29/08/2025		Business Current Acc	Authorised Cllr Lan	Town Hall	CTS Security Ltd	S	86.40	17.27	103.67
324	Town Hall - Alarms	29/08/2025		Business Current Acc	Authorised Cllr Lan	Town Hall	CTS Security Ltd	S	925.00	185.00	1,110.00
333	Business Rates - Paradise Roac	22/09/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's L	E	574.00		574.00
334	JCC Business Rates	22/09/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's L	E	524.00		524.00
335	Business Rates - Hollies Car Pa	22/09/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's L	E	948.00		948.00
352	Town Hall - Electricity	19/08/2025		Business Current Acc	Direct Debit	Monthly Invoice	e-on	S	669.95	133.99	803.94
356	Business Rates - Town Hall	22/09/2025		Business Current Acc	Direct Debit	BCKLWN Rates	Borough Council of King's L	E	697.00		697.00
369	Oct 26 - Town Maintenance Co	11/09/2025		Business Current Acc	Authorised Cllr Lan	Maintenance	Holly Landscapes	S	1,316.17	263.23	1,579.40
381	Town Hall - Electricity	17/09/2025		Business Current Acc	Direct Debit	Monthly Invoice	e-on	S	586.27	117.25	703.52
383	JCC Car Park / Road Maintenar	25/09/2025		Business Current Acc	Authorised Cllr Lan	JUBILEE COMMUNITY CENTRE	N S Paving Solutions	X	2,200.00		2,200.00
393	Professional Fees - Legal / Aud	25/09/2025		Business Current Acc	Authorised Cllr Lan	Professional Fees	PKF Littlejohn LLP	S	2,100.00	420.00	2,520.00
422	Public Works Loan Board	29/09/2025		Business Current Acc	Direct Debit	LOAN	Public Works Loan Board	X	13,212.45		13,212.45
423	Pension	30/09/2025		Business Current Acc	Direct Debit	Salary	Norfolk Pension Fund	E	6,218.28		6,218.28
								<b>Total</b>	<b>154,694.81</b>	<b>7,703.12</b>	<b>162,397.93</b>