

**15 Paradise Road, Downham Market, Norfolk PE38 9HS**  
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Town Clerk: Claire Dornan

You are summoned to attend a meeting of the **FULL COUNCIL** to be held on **Tuesday 23 January 2024 at 7.00pm** to discuss the business on the Agenda below.

The meeting will be held at the Town Hall, Bridge Street, Downham Market PE38 9DW.

The meeting will be recorded and uploaded to YouTube:

<https://www.youtube.com/channel/UCy8Z5l4jHqydpOkOivqgb8g/featured>

Members of the public are invited to attend this meeting.

Yours faithfully

*Claire Dornan*

Claire Dornan  
Town Clerk  
16 January 2024

## AGENDA

<b>001</b>	<b>To receive Members' apologies for absence</b>
<b>002</b>	<b>To receive Members' Declarations of Interest</b>
<b>003</b>	<b>To receive Town Clerk Report &amp; the Mayor's Announcements</b>
<b>004</b>	<b>Public participation, written reports and written questions</b>  <b>County Councillor report and questions – Cllr Tony White</b> <b>Borough Councillors reports and questions – Cllrs Bullen, Osbourne, Ratcliffe &amp; Tyler</b> <b>Police if present</b> <b>Public Participation</b> <b>Correspondence</b>
<b>005</b>	<b>To approve the minutes of the Full Council meeting held on 12 December 2023</b>
<b>006</b>	<b>To accept recommendations within the minutes from the following Committees:</b>
<b>006.1</b>	<b>Downham In Bloom Committee – 13 November 2023</b>
<b>006.2</b>	<b>Human Resources Committee – 12 December 2023</b>
<b>006.3</b>	<b>Planning Committee – 28 November 2023, 13 December 2023 &amp; 19 December 2023</b>

006.4	<b>Governance Committee – 05 December 2023</b>
006.5	<b>Property Committee – 23 November 2023</b>
006.6	<b>Community Development Committee – 15 November 2023</b>
007	<b>To adopt the policy recommendations from the Governance Committees:</b>
007.1	<b>Grant Policy</b>
007.2	<b>Gift Policy</b>
007.3	<b>Cllr Attendance At Committee Meetings</b>
008	<b>To agree payment of Bills excluding salaries</b>
009	<b>To amend the title of the 3G Pitch Working Party to Multi Sport Working Party and agree membership</b>
010	<b>To consider a special motion</b>  Cllrs Buxton, Incorvaia, Leivers, Perkin and Wiles request that the resolution made on Tuesday 21 November 2023 under agenda item 013 relating to the Downham Stow Cricket Club Grant for 2023/2024 be reversed to allow it to be reconsidered.
011	<b>To discuss and agree 2024/2025 budget</b>
012	<b>To discuss and agree 2024/2025 precept request</b>
013	<b>To receive Councillor Questions</b>
014	<b>To submit items for next agenda</b>
015	<b>To confirm the date of the next Full Council meeting – 27 February 2024</b>

**End**