

## Minutes of the Planning Committee Meeting

Date: Tuesday 3 February 2026 Time: 6.00pm

Venue: Town Hall, Bridge Street, Downham Market PE38 9DW

### Present

Chair: Cllr Daymond

Councillors, Brewer, Leach, Wiles, Lane

Non- committee member: Cllr Grover

Tina Griffin, Deputy Clerk

The Chair reminded those present of the emergency evacuation procedures.

1. **To note Apologies for Absence** – Cllrs J Pyatt and Cllr Lewis
2. **To receive declarations of interest and consider requests for Dispensations** – no declarations received.
3. **To approve the minutes of the previous meeting of the committee held 20 January 2026.**

**Resolved:** To approve the minutes of the previous meeting of the committee held 20 January 2026.

Proposed Cllr Daymond      Seconded Cllr Lane      All in favour

4. **Public Participation**

Cllr Brewer reported that the Borough Conservation team is to investigate new pointing in the side wall of 2 Church Rd. This is a heritage wall colonised by bees.

5. **To discuss and agree Council response to applications received from the Borough Council:**

### 25/02166/F

Extensions to existing community building at Downham Market Heritage Society 28-30 Priory Road Downham Market Norfolk PE38 9JS

NB This building is owned by the Town Council, however the application is being submitted by long term tenant, Downham Market Heritage Society. It is therefore appropriate for this committee to comment on the application.

**Resolved:** To recommend approval of application 25/02166/F, the design of the extension will enhance the appearance of the building, and the internal plan provides much needed storage space.

Proposed Cllr Leach      Seconded Cllr Wiles      All in favour

6. **To note application decisions made by the Borough Council/Norfolk County Council (previously circulated) and update on matters previously raised with them.**  
**Agree any actions.**

Members noted the Borough decisions previously circulated.

**To note NCC decision: FUL/2025/0034**

Downham Market: Downham Market Academy, Bexwell Road, Downham Market, Norfolk PE38 9LL: Proposed standalone specialist resource base (SRB)

It was confirmed that Norfolk County Council has approved the above application.

7. **To note the date of next meeting** – 24 February 2026

Meeting closed 6.15pm

Signed ..... Dated.....