

Downham Market Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

28 March 2025 (2025-2026)

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Professional Fees - Legal / Audit				15,000.00		15,000.00	15,000.00 (100%)
15	Website Management				500.00		500.00	500.00 (100%)
16	Stationery				1,000.00		1,000.00	1,000.00 (100%)
17	IT Services				6,500.00		6,500.00	6,500.00 (100%)
18	Live Streaming				4,000.00		4,000.00	4,000.00 (100%)
19	Telephone				3,000.00		3,000.00	3,000.00 (100%)
20	Photocopier				2,000.00		2,000.00	2,000.00 (100%)
21	Bank Charges				300.00		300.00	300.00 (100%)
22	July 2025 - H&S Contract				2,500.00		2,500.00	2,500.00 (100%)
23	Postage				500.00		500.00	500.00 (100%)
24	Clock Maintenance				1,000.00		1,000.00	1,000.00 (100%)
SUB TOTAL					36,300.00		36,300.00	36,300.00 (100%)

Community Budget

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39	Town Crier Grant				300.00		300.00	300.00 (100%)
40	Mayors At Home				1,500.00		1,500.00	1,500.00 (100%)
41	Mayor Making				1,000.00		1,000.00	1,000.00 (100%)
42	VE Day				3,500.00		3,500.00	3,500.00 (100%)
43	Themed Market				500.00		500.00	500.00 (100%)
44	Heritage Open Day				500.00		500.00	500.00 (100%)
45	Stone Cross Memorial				30.00		30.00	30.00 (100%)
46	Remembrance Parade				700.00		700.00	700.00 (100%)
47	Pause & Remember				150.00		150.00	150.00 (100%)
48	Halloween Fun Day				1,100.00		1,100.00	1,100.00 (100%)
49	Christmas Lights Switch On				1,750.00		1,750.00	1,750.00 (100%)
50	St Winnolds				1,500.00		1,500.00	1,500.00 (100%)
SUB TOTAL					12,530.00		12,530.00	12,530.00 (100%)

Downham Market & Downham

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
11	Precept				30,000.00		30,000.00	30,000.00 (100%)
SUB TOTAL					30,000.00		30,000.00	30,000.00 (100%)

Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
12	Given to applicants				5,000.00		5,000.00	5,000.00 (100%)
13	Grants from outside bodies							(N/A)

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SUB TOTAL			5,000.00	5,000.00	5,000.00 (100%)
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Human Resources

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Salaries				305,709.03	305,709.03		305,709.03 (100%)
27	Pension				61,341.70	61,341.70		61,341.70 (100%)
28	Training				5,500.00	5,500.00		5,500.00 (100%)
29	Occupational Health				2,200.00	2,200.00		2,200.00 (100%)
30	Feb 2026 Croner HR Advice				3,126.55	3,126.55		3,126.55 (100%)
31	Brightpay				200.00	200.00		200.00 (100%)
32	Uniform				1,100.00	1,100.00		1,100.00 (100%)
33	Travel & Expenses				550.00	550.00		550.00 (100%)
34	Refreshments				550.00	550.00		550.00 (100%)
35	Recruitment				1,100.00	1,100.00		1,100.00 (100%)
36	Cllr Vacancy Expenses				1,100.00	1,100.00		1,100.00 (100%)
SUB TOTAL					382,477.28	382,477.28		382,477.28 (100%)

Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Town Hall	25,000.00		-25,000.00				-25,000.00 (-100%)
2	Jubilee Community Centre	8,000.00		-8,000.00				-8,000.00 (-100%)
3	Market	22,000.00		-22,000.00				-22,000.00 (-100%)
4	Town Square	5,000.00		-5,000.00				-5,000.00 (-100%)
5	Cousin	13,500.00		-13,500.00				-13,500.00 (-100%)
6	Hollies Turning Circle	9,720.00		-9,720.00				-9,720.00 (-100%)
7	Old Fire Station	250.00		-250.00				-250.00 (-100%)
8	Jubilee Sports Centre AKA Boxir	1,200.00		-1,200.00				-1,200.00 (-100%)
9	Bar Income	1,000.00		-1,000.00				-1,000.00 (-100%)
25	Bank Interest	5,000.00		-5,000.00				-5,000.00 (-100%)
122	Precept	646,003.74		-646,003.74				-646,003.74 (-100%)
SUB TOTAL		736,673.74		-736,673.74				-736,673.74 (-100%)

Liabilities

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	Public Works Loan Board				24,000.00	24,000.00		24,000.00 (100%)
SUB TOTAL					24,000.00	24,000.00		24,000.00 (100%)

Mayor & Deputy Mayors Allow

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37	Mayor Allowance				1,500.00	1,500.00		1,500.00 (100%)

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38 Deputy Mayor Allowance		750.00	750.00	750.00 (100%)
SUB TOTAL		2,250.00	2,250.00	2,250.00 (100%)

Property Budget

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
51	TCO Waste				500.00		500.00	500.00 (100%)
52	Water Fountain Legionella				200.00		200.00	200.00 (100%)
53	TS Lights				3,500.00		3,500.00	3,500.00 (100%)
54	Business Rates - Paradise Road				6,600.00		6,600.00	6,600.00 (100%)
55	Business Rates - Hollies Car Park				11,000.00		11,000.00	11,000.00 (100%)
56	Business Rates - Priory Road Car Park				4,125.00		4,125.00	4,125.00 (100%)
57	Business Rates - Town Hall Car Park				2,200.00		2,200.00	2,200.00 (100%)
58	Car Park Signage				3,500.00		3,500.00	3,500.00 (100%)
59	Defib - Priory Road				250.00		250.00	250.00 (100%)
60	Defib - Town Hall				250.00		250.00	250.00 (100%)
61	Winter Maintenance Gritting				8,000.00		8,000.00	8,000.00 (100%)
62	Car Park Lighting Maintenance				3,000.00		3,000.00	3,000.00 (100%)
63	Pump Inspection & Maintenance				500.00		500.00	500.00 (100%)
64	Oct 26 - Town Maintenance Contract				16,585.00		16,585.00	16,585.00 (100%)
65	Town Signs & Noticeboard				1,000.00		1,000.00	1,000.00 (100%)
66	Seating				1,000.00		1,000.00	1,000.00 (100%)
67	Jetting Contract & Maintenance				5,000.00		5,000.00	5,000.00 (100%)
68	Market Advertising				500.00		500.00	500.00 (100%)
69	Vehicles - Maintenance / Service				600.00		600.00	600.00 (100%)
70	Vehicles - Insurance				850.00		850.00	850.00 (100%)
71	Vehicles - Tax				350.00		350.00	350.00 (100%)
72	Vehicle - Fuel				400.00		400.00	400.00 (100%)
73	SAM2 Maintenance				1,000.00		1,000.00	1,000.00 (100%)
74	Town Cycle Racks				100.00		100.00	100.00 (100%)
75	Council Insurance				25,000.00		25,000.00	25,000.00 (100%)
76	JCC Weed Control				300.00		300.00	300.00 (100%)
77	JCC Business Rates				7,700.00		7,700.00	7,700.00 (100%)
78	JCC Alarms				500.00		500.00	500.00 (100%)
79	JCC Fire Inspection				200.00		200.00	200.00 (100%)
80	JCC Fire Extinguisher				150.00		150.00	150.00 (100%)
81	JCC CCTV				300.00		300.00	300.00 (100%)
82	JCC Lighting Upgrade				2,000.00		2,000.00	2,000.00 (100%)
83	JCC Electricity				3,500.00		3,500.00	3,500.00 (100%)
84	JCC Gas				3,500.00		3,500.00	3,500.00 (100%)
85	JCC Gas Safety Inspection				250.00		250.00	250.00 (100%)
86	JCC & JSC Water Rates				1,000.00		1,000.00	1,000.00 (100%)
87	JCC Window Cleaning				200.00		200.00	200.00 (100%)
88	JCC Defib				250.00		250.00	250.00 (100%)
89	JCC Car Park / Road Maintenance				2,000.00		2,000.00	2,000.00 (100%)
90	JCC Legionella Sample				200.00		200.00	200.00 (100%)
91	JCC Maintenance				20,000.00		20,000.00	20,000.00 (100%)
92	JSC Electricity				1,750.00		1,750.00	1,750.00 (100%)
93	JSC Fire Inspection				200.00		200.00	200.00 (100%)
94	JSC Fire Extinguishers				100.00		100.00	100.00 (100%)
95	Business Rates - Town Hall				9,900.00		9,900.00	9,900.00 (100%)
96	Town Hall - Alarms				2,000.00		2,000.00	2,000.00 (100%)

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97	Town Hall - Fire Inspection	200.00	200.00	200.00 (100%)
98	Town Hall - Fire Extinguishers	300.00	300.00	300.00 (100%)
99	Town Hall - CCTV	500.00	500.00	500.00 (100%)
100	Town Hall - Lighting Upgrade	1,000.00	1,000.00	1,000.00 (100%)
101	Town Hall - Electricity	7,000.00	7,000.00	7,000.00 (100%)
102	Town Hall - Gas	11,000.00	11,000.00	11,000.00 (100%)
103	Town Hall - Gas Safety Inspectio	300.00	300.00	300.00 (100%)
104	Town Hall - Water Rates	8,000.00	8,000.00	8,000.00 (100%)
105	Town Hall - Water Cleaning	500.00	500.00	500.00 (100%)
106	Town Hall - First Aid	100.00	100.00	100.00 (100%)
107	Town Hall - Legionella	200.00	200.00	200.00 (100%)
108	Town Hall - Maintenance	20,000.00	20,000.00	20,000.00 (100%)
109	Town Hall - Equipment & Tools	1,000.00	1,000.00	1,000.00 (100%)
110	Town Hall - Stage	1,000.00	1,000.00	1,000.00 (100%)
111	Town Hall - Cleaning Supplies	2,000.00	2,000.00	2,000.00 (100%)
112	Town Hall - Sanitary Collections	1,500.00	1,500.00	1,500.00 (100%)
113	Town Hall - Waste	1,500.00	1,500.00	1,500.00 (100%)
114	Town Hall - Lift	1,600.00	1,600.00	1,600.00 (100%)
115	Town Hall - PPL & PRS Licence	500.00	500.00	500.00 (100%)
116	Town Hall - Drapes	700.00	700.00	700.00 (100%)
117	Town Hall & No. 6 Broadband	2,500.00	2,500.00	2,500.00 (100%)
118	No. 6 Furniture	500.00	500.00	500.00 (100%)
119	Outdoor Gym Equipment & Skat	1,000.00	1,000.00	1,000.00 (100%)
120	VAS A1122	5,000.00	5,000.00	5,000.00 (100%)
SUB TOTAL		219,910.00	219,910.00	219,910.00 (100%)

Unbudgeted

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
121	Unbudgeted							(N/A)
SUB TOTAL								(N/A)

Summary

NET TOTAL	736,673.74	-736,673.74	712,467.28	712,467.28	-24,206.46 (-1%)
V.A.T.					
GROSS TOTAL					