

Downham Market Town Council

15 January 2025 (2024-2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Vehicle Insurance	02/04/2024		Business Current Acc		Annual Contract / Invoice	James Hallam Ltd.	E	628.60		628.60
2	Professional Fees ie. Legal	02/04/2024		Business Current Acc		Annual Contract / Invoice	Starboard Systems Limited	S	1,102.00	220.40	1,322.40
3	Car Park Repairs	02/04/2024		Business Current Acc		2023 / 2024 Financial Year	Neville Godfrey Limited	Z	11,374.00		11,374.00
3	2023 - 2024 Invoice	02/04/2024		Business Current Acc		2023 / 2024 Financial Year	Neville Godfrey Limited	Z	5,000.00		5,000.00
6	Professional Fees ie. Legal	08/04/2024		Business Current Acc		Annual Contract / Invoice	NPTS - Norfolk Parish Trair	Z	545.00		545.00
10	Town Maintenance Contract	04/04/2024		Business Current Acc		2023 / 2024 Financial Year	Holly Landscapes	S	1,253.50	250.70	1,504.20
21	Town Hall & No. 6 Broadband	16/04/2024		Business Current Acc		Annual Contract / Invoice	JDM Electrical	Z	1,513.00		1,513.00
25	Live Streaming & Sound	10/04/2024		Business Current Acc		Annual Contract / Invoice	J R Light and Sound	S	3,300.00	660.00	3,960.00
31	Professional Fees ie. Legal	15/04/2024		Business Current Acc		Annual Membership	Norfolk Association of Loca	E	698.19		698.19
35	2023 - 2024 Invoice	15/04/2024		Business Current Acc		2023 / 2024 Financial Year	BCKLWN	E	5,134.71		5,134.71
39	2023 - 2024 Invoice	16/04/2024		Business Current Acc	TH Gas 01.03.2024	2023 / 2024 Financial Year	SSE Southern Electric	S	1,469.06	293.81	1,762.87
39	2023 - 2024 Invoice	16/04/2024		Business Current Acc	TH Gas 01.03.2024	2023 / 2024 Financial Year	SSE Southern Electric	L	16.54	0.83	17.37
41	2023 - 2024 Invoice	09/04/2024		Business Current Acc	TH Electric 17.08.2	2023 / 2024 Financial Year	SSE Southern Electric	S	783.22	156.64	939.86
44	2023 - 2024 Invoice	16/04/2024		Business Current Acc	March 2024 Pensic	2023 / 2024 Financial Year	Norfolk Pension Fund	E	5,000.69		5,000.69
45	2023 - 2024 Invoice	16/04/2024		Business Current Acc		2023 / 2024 Financial Year	Fen GroupLtd	S	1,750.00	350.00	2,100.00
46	Jubilee Community Centre - Bu	16/04/2024		Business Current Acc	JCC April 2024 Bus	Monthly Payment	BCKLWN	E	523.50		523.50
47	2023 - 2024 Invoice	16/04/2024		Business Current Acc	TH Gas 31.01.2024	2023 / 2024 Financial Year	SSE Southern Electric	S	1,277.44	255.49	1,532.93
58	Pension	30/04/2024		Business Current Acc		Pension contribution	Norfolk Pension Fund	E	4,732.10		4,732.10
60	2023 - 2024 Invoice	25/04/2024		Business Current Acc		PAYE/NI	H M Revenue & Customs	E	4,509.35		4,509.35
74	Town Hall - Business Rates	22/04/2024		Business Current Acc		Monthly Payment	BCKLWN	E	691.25		691.25
75	Paradise Road Business Rates	22/04/2024		Business Current Acc		Monthly Contract / Invoice	BCKLWN	E	572.50		572.50
76	Hollies Business Rates	22/04/2024		Business Current Acc		Monthly Contract / Invoice	BCKLWN	E	949.00		949.00
79	Town Council Offices - Busines	22/04/2024		Business Current Acc		Monthly fees	BCKLWN	E	548.00		548.00
80	Jubilee Community Centre - Bu	29/05/2024		Business Current Acc		Monthly Payment	BCKLWN	E	523.50		523.50
94	Postage	02/05/2024		Business Current Acc		Stationary	Royal Mail	E	627.00		627.00
96	IT Services	02/04/2024		Business Current Acc		Website support	The IT Service Group ta Nc	S	1,270.00	254.00	1,524.00
97	Charity Income - Air Ambulance	09/05/2024		Business Current Acc	Cheque 000126	Donation	East Anglia Air Ambulance	Z	1,700.00		1,700.00
104	2023 - 2024 Invoice	14/05/2024		Business Current Acc		Maintenance	Fenland Stoneworks Ltd	S	960.00	192.00	1,152.00
109	2023 - 2024 Invoice	14/05/2024		Business Current Acc		2023 / 2024 Financial Year	ADC (East Anglia) Ltd	S	2,100.00	420.00	2,520.00
110	Christmas Lights	14/05/2024		Business Current Acc		Events	Zak Roncari	Z	900.00		900.00
117	Uniform	10/05/2024		Business Current Acc		Uniform	interconnective security Pri	S	569.13	113.83	682.96
127	Town Maintenance Contract	14/05/2024		Business Current Acc		Monthly Contract / Invoice	Holly Landscapes	S	1,253.50	250.70	1,504.20
138	Pension	31/05/2024		Business Current Acc		Pension contribution	Norfolk Pension Fund	E	4,378.50		4,378.50
140	Hollies Business Rates	20/05/2024		Business Current Acc		Monthly Payment	BCKLWN	E	948.00		948.00

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141	Town Hall - Business Rates	20/05/2024		Business Current Acc		Monthly Payment	BCKLWN	E	697.00		697.00
142	Paradise Road Business Rates	20/05/2024		Business Current Acc		Monthly Payment	BCKLWN	E	574.00		574.00
143	Town Council Offices - Business Rates	20/05/2024		Business Current Acc		Monthly Payment	BCKLWN	E	549.00		549.00
150	Jubilee Community Centre Dilapidations	21/05/2024		Business Current Acc		Maintenance	New Windows 2000 Ltd	S	866.00	173.20	1,039.20
150	Jubilee Community Centre Dilapidations	21/05/2024		Business Current Acc		Maintenance	New Windows 2000 Ltd	S	368.00	73.60	441.60
159	Professional Fees ie. Legal	23/05/2024		Business Current Acc		Professional Fees	Landles Auctioneers 1856 Ltd	S	1,500.00	300.00	1,800.00
160	2023 - 2024 Invoice	16/04/2024		Business Current Acc		2023 / 2024 Financial Year	SSE Southern Electric	S	783.22	156.64	939.86
162	Jubilee Community Centre - Business Rates	29/05/2024		Business Current Acc		Monthly Payment	BCKLWN	E	524.00		524.00
180	Jubilee Community Centre - Capital Repairs	11/06/2024		Business Current Acc		Maintenance	Shane White Plant Hire & Maintenance	S	350.00	70.00	420.00
180	Jubilee Community Centre - Capital Repairs	11/06/2024		Business Current Acc		Maintenance	Shane White Plant Hire & Maintenance	S	350.00	70.00	420.00
180	Jubilee Community Centre - Capital Repairs	11/06/2024		Business Current Acc		Maintenance	Shane White Plant Hire & Maintenance	S	350.00	70.00	420.00
184	Town Hall - Gas	03/06/2024		Business Current Acc		Monthly Payment	e-on	S	1,256.43	251.29	1,507.72
211	Pension	28/06/2024		Business Current Acc		Pension contribution	Norfolk Pension Fund	E	4,709.85		4,709.85
226	Town Maintenance Contract	19/06/2024		Business Current Acc		Maintenance	Holly Landscapes	S	1,253.50	250.70	1,504.20
260	Town Hall - Equipment / Tools	07/06/2024		Business Current Acc	Credit Card	Maintenance	Handle IT Ltd	S	539.10	107.82	646.92
262	Hollies Business Rates	20/06/2024		Business Current Acc		Monthly Contract / Invoice	BCKLWN	E	948.00		948.00
263	Town Hall - Business Rates	20/06/2024		Business Current Acc		Monthly Payment	BCKLWN	E	697.00		697.00
277	Town Hall - Gas	24/06/2024		Business Current Acc		Monthly Payment	e-on	S	707.55	141.51	849.06
300	Council Insurance	04/07/2024		Business Current Acc		Annual Contract / Invoice	James Hallam Ltd.	E	20,230.57		20,230.57
303	Town Hall	04/07/2024		Business Current Acc		Town Hall Hire	Cash Access UK Limited	S	500.00	100.00	600.00
305	Town Hall - Fire Alarm / Intruder Alarm	09/07/2024		Business Current Acc		Maintenance	CTS Security Ltd	S	563.50	112.70	676.20
323	Town Maintenance Contract	16/07/2024		Business Current Acc		Monthly Contract / Invoice	Holly Landscapes	S	1,253.50	250.70	1,504.20
328	Town Hall Radiator Upgrades	16/07/2024		Business Current Acc		Maintenance	Broomhill Plumbing and Heating	X	2,731.00		2,731.00
330	Jubilee Community Centre - Maintenance	16/07/2024		Business Current Acc		Professional Fees	WEAAR LTD	S	650.00	130.00	780.00
331	Jubilee Community Centre - Maintenance	16/07/2024		Business Current Acc		JUBILEE COMMUNITY CENTRE	BCKLWN	S	840.00	168.00	1,008.00
339	Council Insurance	16/07/2024		Business Current Acc		Annual Contract / Invoice	James Hallam Ltd.	E	506.52		506.52
351	Pension	31/07/2024		Business Current Acc		Pension contribution	Norfolk Pension Fund	E	4,974.58		4,974.58
352	Paradise Road Business Rates	20/06/2024		Business Current Acc		Monthly Payment	BCKLWN	E	574.00		574.00
355	Ancillary funds for weather and lighting	24/07/2024		Business Current Acc		Maintenance	MASSON SEELEY AND COMPANY	S	684.00	136.80	820.80
380	Hollies Business Rates	22/07/2024		Business Current Acc		Monthly Contract / Invoice	BCKLWN	E	948.00		948.00
384	Paradise Road Business Rates	22/07/2024		Business Current Acc		Monthly Payment	BCKLWN	E	574.00		574.00
385	Town Hall - Business Rates	22/07/2024		Business Current Acc		Monthly Payment	BCKLWN	E	697.00		697.00
408	Town Maintenance Contract	14/08/2024		Business Current Acc		Monthly Contract / Invoice	Holly Landscapes	S	1,253.50	250.70	1,504.20
418	Pension	30/08/2024		Business Current Acc		Pension contribution	Norfolk Pension Fund	E	5,041.74		5,041.74
424	Town Hall - Electricity	16/08/2024		Business Current Acc		Monthly Payment	e-on	S	961.29	192.26	1,153.55

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436	Hollies Business Rates	20/08/2024		Business Current Acc		Monthly Payment	BCKLWN	E	948.00		948.00
438	Paradise Road Business Rates	20/08/2024		Business Current Acc		Monthly Payment	BCKLWN	E	574.00		574.00
440	Town Hall - Business Rates	20/08/2024		Business Current Acc		Monthly Payment	BCKLWN	E	697.00		697.00
448	Jubilee Community Centre - Me	21/08/2024		Business Current Acc		Maintenance	N S Paving Solutions	Z	3,900.00		3,900.00
459	Paradise Road Business Rates	20/08/2024		Business Current Acc		Monthly Payment	BCKLWN	E	522.32		522.32
467	Town Maintenance Contract	11/09/2024		Business Current Acc		Monthly Contract / Invoice	Holly Landscapes	S	1,253.50	250.70	1,504.20
497	Professional Fees ie. Legal	20/09/2024		Business Current Acc		Professional Fees	BARRETT CORP & HARRIN	S	2,650.00	530.00	3,180.00
498	Pension	30/09/2024		Business Current Acc		Pension contribution	Norfolk Pension Fund	E	4,990.59		4,990.59
502	Professional Fees ie. Legal	20/09/2024		Business Current Acc		Professional Fees	PKF Littlejohn LLP	S	1,680.00	336.00	2,016.00
508	Town Hall - Maintenance & Rep	20/09/2024		Business Current Acc		Maintenance	WEAAR LTD	S	540.00	108.00	648.00
533	Public Works Loan Board	30/09/2024		Business Current Acc		Loan	Public Works Loan Board	E	13,714.15		13,714.15
537	Hollies Business Rates	20/09/2024		Business Current Acc		Monthly Payment	BCKLWN	E	948.00		948.00
540	Jubilee Community Centre - Bu	20/09/2024		Business Current Acc		Monthly Payment	BCKLWN	E	522.00		522.00
541	Paradise Road Business Rates	20/09/2024		Business Current Acc		Monthly Payment	BCKLWN	E	574.00		574.00
542	Town Hall - Business Rates	20/09/2024		Business Current Acc		Monthly Payment	BCKLWN	E	697.00		697.00
544	Jetting Contract	03/10/2024		Business Current Acc		Maintenance	All Clear Drainage Consulta	S	1,750.00	350.00	2,100.00
545	Downham Market Christmas Liq	02/10/2024		Business Current Acc		Grant Aid 2024 - 2025	Downham Market Christmas	Z	2,500.00		2,500.00
580	Town Maintenance Contract	16/10/2024		Business Current Acc		Maintenance	Holly Landscapes	S	1,253.50	250.70	1,504.20
597	Pension	31/10/2024		Business Current Acc		Pension contribution	Norfolk Pension Fund	E	5,079.37		5,079.37
615	Precept Request	07/11/2024		Business Current Acc		Precept	Downham Market and Dow	E	24,010.00		24,010.00
618	Halloween Fun Day	01/11/2024		Business Current Acc		Events	Grays Funfair (Philip Gray)	Z	600.00		600.00
628	Town Council Offices - Busines	21/10/2024		Business Current Acc	7482675	Monthly Payment	BCKLWN	E	522.00		522.00
629	Paradise Road Business Rates	21/10/2024		Business Current Acc		Monthly Payment	BCKLWN	E	574.00		574.00
630	Town Hall - Business Rates	21/10/2024		Business Current Acc		Monthly Payment	BCKLWN	E	697.00		697.00
631	Hollies Business Rates	21/10/2024		Business Current Acc		Monthly Payment	BCKLWN	E	948.00		948.00
653	Town Council Offices - Fire Alar	31/10/2024		Business Current Acc		Monthly Payment	SSE Southern Electric	L	954.84	47.74	1,002.58
676	Town Council Offices - Electrici	11/11/2024		Business Current Acc		Monthly Payment	SSE Southern Electric	L	559.20	27.96	587.16
684	Jubilee Community Centre - Bu	20/12/2024		Business Current Acc		Monthly Payment	BCKLWN	E	574.00		574.00
687	Town Maintenance Contract	21/11/2024		Business Current Acc		Maintenance	Holly Landscapes	S	1,253.50	250.70	1,504.20
694	Hollies Business Rates	20/11/2024		Business Current Acc		Monthly Payment	BCKLWN	E	948.00		948.00
695	Town Hall - Business Rates	20/11/2024		Business Current Acc		Monthly Payment	BCKLWN	E	697.00		697.00
696	Paradise Road Business Rates	20/11/2024		Business Current Acc		Monthly Payment	BCKLWN	E	574.00		574.00
697	Jubilee Community Centre - Bu	20/11/2024		Business Current Acc		Monthly Payment	BCKLWN	E	573.00		573.00
698	Town Council Offices - Busines	20/11/2024		Business Current Acc	7482675	Monthly Payment	BCKLWN	E	522.00		522.00

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
702	Town Hall - Electricity	21/11/2024		Business Current Acc		Monthly Payment	e-on	S	512.01	102.40	614.41
711	Town Hall - Maintenance & Rep	27/11/2024		Business Current Acc		Maintenance	N S Paving Solutions	Z	1,850.00		1,850.00
719	Town Hall - Fire Alarm / Intrud	27/11/2024		Business Current Acc		Maintenance	Pure Service Cambridge Ltd	S	2,182.00	436.40	2,618.40
732	Christmas Lights	27/11/2024		Business Current Acc		Events	J R Light and Sound	S	640.00	128.00	768.00
742	Neighbourhood Plan	28/11/2024		Business Current Acc		Maintenance	Abzag Ltd	S	4,745.00	949.00	5,694.00
745	Town Hall - Electricity	19/11/2024		Business Current Acc		Monthly Payment	e-on	S	788.39	157.68	946.07
755	Pension	29/11/2024		Business Current Acc		Pension contribution	H M Revenue & Customs	E	6,717.35		6,717.35
757	Town Maintenance Contract	12/12/2024		Business Current Acc		Monthly Contract / Invoice	Holly Landscapes	S	1,316.17	263.23	1,579.40
759	Training	12/12/2024		Business Current Acc		Training	SG Training Services	Z	595.00		595.00
763	Winter Maintenance - Gritting	12/12/2024		Business Current Acc		Maintenance	D A Jordan Groundworks	S	601.60	120.32	721.92
785	Unallocated	18/12/2024		Business Current Acc		Donation	Wimbotsham Parish Council	Z	1,000.00		1,000.00
786	Town Hall - Maintenance & Rep	18/12/2024		Business Current Acc		Maintenance	P H Carpentry Services	S	1,226.00	245.20	1,471.20
795	Pension	31/12/2024		Business Current Acc		Pension contribution	Norfolk Pension Fund	E	5,459.90		5,459.90
805	Town Council Offices - Business Rates	20/12/2024		Business Current Acc	7482675	Monthly Payment	BCKLWN	E	522.00		522.00
806	Paradise Road Business Rates	20/12/2024		Business Current Acc		Monthly Payment	BCKLWN	E	574.00		574.00
807	Town Hall - Business Rates	20/12/2024		Business Current Acc		Monthly Payment	BCKLWN	E	697.00		697.00
808	Hollies Business Rates	20/12/2024		Business Current Acc		Monthly Payment	BCKLWN	E	948.00		948.00
813	Town Hall - Electricity	24/12/2024		Business Current Acc		Monthly Payment	e-on	S	657.76	131.55	789.31
815	Town Hall - Gas	24/12/2024		Business Current Acc		Monthly Payment	e-on	S	1,757.43	351.49	2,108.92
822	Neighbourhood Plan	14/01/2025		Business Current Acc		Professional Fees	Hawkins Ryan Solicitors	S	2,500.00	500.00	3,000.00
824	Town Council Offices - Fire Insurance	14/01/2025		Business Current Acc		Annual Contract / Invoice	Robert Wise Ltd	S	150.00	30.00	180.00
824	Jubilee Community Centre - Fire Insurance	14/01/2025		Business Current Acc		Annual Contract / Invoice	Robert Wise Ltd	S	150.00	30.00	180.00
824	Jubilee Sports Centre - Fire Insurance	14/01/2025		Business Current Acc		Annual Contract / Invoice	Robert Wise Ltd	S	150.00	30.00	180.00
824	Town Hall - Fire Inspection	14/01/2025		Business Current Acc		Annual Contract / Invoice	Robert Wise Ltd	S	150.00	30.00	180.00
824	Town Hall - Fire Inspection	14/01/2025		Business Current Acc		Annual Contract / Invoice	Robert Wise Ltd	S	150.00	30.00	180.00
826	Professional Fees ie. Legal	14/01/2025		Business Current Acc		Professional Fees	NALC	S	660.00	132.00	792.00
828	Town Maintenance Contract	14/01/2025		Business Current Acc		Town Square	Holly Landscapes	S	1,316.17	263.23	1,579.40
832	Town Hall - Maintenance & Rep	14/01/2025		Business Current Acc		Maintenance	M W Electrical Services	Z	775.00		775.00
Total									246,197.88	12,506.62	258,704.50