



15 Paradise Road, Downham Market, Norfolk PE38 9HS
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You are summoned to attend a meeting of the **Downham In Bloom Committee** to be held on **Monday 16 October 2023 at 1:30pm** to discuss the business on the Agenda below.

The meeting will be held at the Town Council Offices, 15 Paradise Road, Downham Market, PE38 9HS.

Members of the public are invited to attend.

Yours faithfully
Claire Dornan

Claire Dornan
Town Clerk
10 October 2023

Agenda

1	To elect a Chair
2	To elect a Vice Chair
3	To Co-opt New Members
4	To agree Terms of Reference
5	To receive Members' Apologies for Absence
6	To receive Members' Declarations of Interest
7	To approve the minutes of the meeting held on 11 September 2023
8	Public Participation – 15 minutes allowed
9	To receive an update on the award ceremony event and receive feedback
10	To review the 2023/2024 budget and discuss ideas to be put forward for the 2024/2025 budget request
11	To receive an update on distribution of certificates, trophy, and prizes to the schools for the seed tray competition
12	To discuss aims and objectives for 2023/2024 and key dates
13	To receive an update on the litter picking group – Downham Market Womblers
14	To receive an update on the Old Sensory Garden Hard Standing
15	To agree items to be included in the next agenda
16	To agree the date of the next meeting

End