

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 30/09/2025)

2024/2025 Budget

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
123	2024/2025 Budget		16,306.48	16,306.48		10,471.31	-10,471.31	5,835.17 (N/A)
SUB TOTAL			16,306.48	16,306.48		10,471.31	-10,471.31	5,835.17 (N/A)

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Professional Fees - Legal / Audit				15,000.00	3,254.50	11,745.50	11,745.50 (78%)
15	Website Management				500.00	426.00	74.00	74.00 (14%)
16	Stationery				1,000.00	123.22	876.78	876.78 (87%)
17	IT Services				6,500.00	2,035.81	4,464.19	4,464.19 (68%)
18	Live Streaming				4,000.00		4,000.00	4,000.00 (100%)
19	Telephone				3,000.00	1,152.03	1,847.97	1,847.97 (61%)
20	Photocopier				2,000.00	432.20	1,567.80	1,567.80 (78%)
21	Bank Charges				300.00	49.60	250.40	250.40 (83%)
22	July 2025 - H&S Contract				2,500.00	1,242.69	1,257.31	1,257.31 (50%)
23	Postage				500.00		500.00	500.00 (100%)
24	Clock Maintenance				1,000.00		1,000.00	1,000.00 (100%)
SUB TOTAL					36,300.00	8,716.05	27,583.95	27,583.95 (75%)

Community Budget

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39	Town Crier Grant				300.00	300.00		(0%)
40	Mayors At Home				1,500.00		1,500.00	1,500.00 (100%)
41	Mayor Making				1,000.00	114.25	885.75	885.75 (88%)
42	VE Day				3,500.00	1,137.40	2,362.60	2,362.60 (67%)
43	Themed Market				500.00		500.00	500.00 (100%)
44	Heritage Open Day				500.00	1,452.35	-952.35	-952.35 (-190%)
45	Stone Cross Memorial				30.00		30.00	30.00 (100%)
46	Remembrance Parade				700.00		700.00	700.00 (100%)
47	Pause & Remember				150.00		150.00	150.00 (100%)
48	Halloween Fun Day		587.13	587.13	1,100.00	440.80	659.20	1,246.33 (113%)
49	Christmas Lights Switch On		1,100.00	1,100.00	1,750.00	1,158.00	592.00	1,692.00 (96%)
50	St Winnolds				1,500.00		1,500.00	1,500.00 (100%)
SUB TOTAL			1,687.13	1,687.13	12,530.00	4,602.80	7,927.20	9,614.33 (76%)

Downham Market & Downham

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
11	Precept				30,000.00	24,730.30	5,269.70	5,269.70 (17%)

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SUB TOTAL					30,000.00	24,730.30	5,269.70	5,269.70 (17%)
Grants								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
12	Given to applicants				5,000.00		5,000.00	5,000.00 (100%)
13	Grants from outside bodies		1,000.00	1,000.00				1,000.00 (N/A)
SUB TOTAL			1,000.00	1,000.00	5,000.00		5,000.00	6,000.00 (120%)
Human Resources								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Salaries				305,709.03	146,714.58	158,994.45	158,994.45 (52%)
27	Pension				61,341.70	23,074.02	38,267.68	38,267.68 (62%)
28	Training				5,500.00	1,997.46	3,502.54	3,502.54 (63%)
29	Occupational Health				2,200.00		2,200.00	2,200.00 (100%)
30	Feb 2026 Croner HR Advice				3,126.55	1,421.16	1,705.39	1,705.39 (54%)
31	Brightpay				200.00	153.44	46.56	46.56 (23%)
32	Uniform				1,100.00	130.98	969.02	969.02 (88%)
33	Travel & Expenses				550.00	114.95	435.05	435.05 (79%)
34	Refreshments				550.00		550.00	550.00 (100%)
35	Recruitment				1,100.00		1,100.00	1,100.00 (100%)
36	Cllr Vacancy Expenses		610.68	610.68	1,100.00		1,100.00	1,710.68 (155%)
SUB TOTAL			610.68	610.68	382,477.28	173,606.59	208,870.69	209,481.37 (54%)
Income								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Town Hall	25,000.00	14,107.62	-10,892.38				-10,892.38 (-43%)
2	Jubilee Community Centre	8,000.00	5,577.18	-2,422.82				-2,422.82 (-30%)
3	Market	22,000.00	14,073.07	-7,926.93				-7,926.93 (-36%)
4	Town Square	5,000.00	2,166.58	-2,833.42				-2,833.42 (-56%)
5	Cousin	13,500.00	10,545.00	-2,955.00				-2,955.00 (-21%)
6	Hollies Turning Circle	9,720.00	12,687.50	2,967.50				2,967.50 (30%)
7	Old Fire Station	250.00	258.50	8.50				8.50 (3%)
8	Jubilee Sports Centre AKA Boxir	1,200.00	600.00	-600.00				-600.00 (-50%)
9	Bar Income	1,000.00	59.30	-940.70				-940.70 (-94%)
25	Bank Interest	5,000.00	10,735.66	5,735.66				5,735.66 (114%)
122	Precept	646,003.74	646,003.74					(0%)
124	Community Infrastructure Levy		59,060.11	59,060.11				59,060.11 (N/A)
125	Sundry		10.00	10.00				10.00 (N/A)
126	VAT							(N/A)
SUB TOTAL		736,673.74	775,884.26	39,210.52				39,210.52 (5%)

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Liabilities

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	Public Works Loan Board				24,000.00	13,212.45	10,787.55	10,787.55 (44%)
SUB TOTAL					24,000.00	13,212.45	10,787.55	10,787.55 (44%)

Mayor & Deputy Mayors Allow

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37	Mayor Allowance		-41.33	-41.33	1,500.00	391.61	1,108.39	1,067.06 (71%)
38	Deputy Mayor Allowance				750.00	50.00	700.00	700.00 (93%)
SUB TOTAL			-41.33	-41.33	2,250.00	441.61	1,808.39	1,767.06 (78%)

Property Budget

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
51	TCO Waste				500.00		500.00	500.00 (100%)
52	Water Fountain Legionella				200.00		200.00	200.00 (100%)
53	TS Lights				3,500.00		3,500.00	3,500.00 (100%)
54	Business Rates - Paradise Road				6,600.00	3,442.50	3,157.50	3,157.50 (47%)
55	Business Rates - Hollies Car Park				11,000.00	5,689.00	5,311.00	5,311.00 (48%)
56	Business Rates - Priory Road Car				4,125.00	2,216.60	1,908.40	1,908.40 (46%)
57	Business Rates - Town Hall Car				2,200.00	1,046.50	1,153.50	1,153.50 (52%)
58	Car Park Signage				3,500.00		3,500.00	3,500.00 (100%)
59	Defib - Priory Road				250.00		250.00	250.00 (100%)
60	Defib - Town Hall				250.00	25.46	224.54	224.54 (89%)
61	Winter Maintenance Gritting				8,000.00		8,000.00	8,000.00 (100%)
62	Car Park Lighting Maintenance				3,000.00	60.00	2,940.00	2,940.00 (98%)
63	Pump Inspection & Maintenance				500.00	215.00	285.00	285.00 (57%)
64	Oct 26 - Town Maintenance Con				16,585.00	6,580.85	10,004.15	10,004.15 (60%)
65	Town Signs & Noticeboard				1,000.00	280.00	720.00	720.00 (72%)
66	Seating				1,000.00	583.63	416.37	416.37 (41%)
67	Jetting Contract & Maintenance				5,000.00		5,000.00	5,000.00 (100%)
68	Market Advertising				500.00		500.00	500.00 (100%)
69	Vehicles - Maintenance / Service				600.00	362.77	237.23	237.23 (39%)
70	Vehicles - Insurance				850.00	653.60	196.40	196.40 (23%)
71	Vehicles - Tax				350.00		350.00	350.00 (100%)
72	Vehicle - Fuel				400.00	76.69	323.31	323.31 (80%)
73	SAM2 Maintenance				1,000.00		1,000.00	1,000.00 (100%)
74	Town Cycle Racks				100.00		100.00	100.00 (100%)
75	Council Insurance				25,000.00	23,887.59	1,112.41	1,112.41 (4%)
76	JCC Weed Control				300.00		300.00	300.00 (100%)
77	JCC Business Rates				7,700.00	3,143.50	4,556.50	4,556.50 (59%)
78	JCC Alarms				500.00	1,491.36	-991.36	-991.36 (-198%)
79	JCC Fire Inspection				200.00		200.00	200.00 (100%)
80	JCC Fire Extinguisher				150.00		150.00	150.00 (100%)
81	JCC CCTV				300.00	816.55	-516.55	-516.55 (-172%)
82	JCC Lighting Upgrade				2,000.00		2,000.00	2,000.00 (100%)

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83	JCC Electricity			3,500.00	586.72	2,913.28	2,913.28 (83%)		
84	JCC Gas			3,500.00	381.48	3,118.52	3,118.52 (89%)		
85	JCC Gas Safety Inspection			250.00		250.00	250.00 (100%)		
86	JCC & JSC Water Rates	500.00	500.00	1,000.00	852.60	147.40	647.40 (64%)		
87	JCC Window Cleaning			200.00	75.00	125.00	125.00 (62%)		
88	JCC Defib			250.00		250.00	250.00 (100%)		
89	JCC Car Park / Road Maintenan			2,000.00	2,200.00	-200.00	-200.00 (-10%)		
90	JCC Legionella Sample			200.00		200.00	200.00 (100%)		
91	JCC Maintenance			20,000.00	511.00	19,489.00	19,489.00 (97%)		
92	JSC Electricity			1,750.00	207.88	1,542.12	1,542.12 (88%)		
93	JSC Fire Inspection			200.00		200.00	200.00 (100%)		
94	JSC Fire Extinguishers			100.00		100.00	100.00 (100%)		
95	Business Rates - Town Hall			9,900.00	4,176.25	5,723.75	5,723.75 (57%)		
96	Town Hall - Alarms			2,000.00	4,028.01	-2,028.01	-2,028.01 (-101%)		
97	Town Hall - Fire Inspection			200.00		200.00	200.00 (100%)		
98	Town Hall - Fire Extinguishers			300.00		300.00	300.00 (100%)		
99	Town Hall - CCTV			500.00		500.00	500.00 (100%)		
100	Town Hall - Lighting Upgrade			1,000.00		1,000.00	1,000.00 (100%)		
101	Town Hall - Electricity			7,000.00	3,827.07	3,172.93	3,172.93 (45%)		
102	Town Hall - Gas			11,000.00	2,792.45	8,207.55	8,207.55 (74%)		
103	Town Hall - Gas Safety Inspectio			300.00		300.00	300.00 (100%)		
104	Town Hall - Water Rates			8,000.00	812.00	7,188.00	7,188.00 (89%)		
105	Town Hall - Water Cleaning			500.00		500.00	500.00 (100%)		
106	Town Hall - First Aid			100.00	7.07	92.93	92.93 (92%)		
107	Town Hall - Legionella			200.00		200.00	200.00 (100%)		
108	Town Hall - Maintenance			20,000.00	4,345.76	15,654.24	15,654.24 (78%)		
109	Town Hall - Equipment & Tools			1,000.00	275.66	724.34	724.34 (72%)		
110	Town Hall - Stage			1,000.00		1,000.00	1,000.00 (100%)		
111	Town Hall - Cleaning Supplies			2,000.00	920.87	1,079.13	1,079.13 (53%)		
112	Town Hall - Sanitary Collections			1,500.00	399.62	1,100.38	1,100.38 (73%)		
113	Town Hall - Waste			1,500.00	473.57	1,026.43	1,026.43 (68%)		
114	Town Hall - Lift			1,600.00		1,600.00	1,600.00 (100%)		
115	Town Hall - PPL & PRS Licence			500.00		500.00	500.00 (100%)		
116	Town Hall - Drapes			700.00	395.00	305.00	305.00 (43%)		
117	Town Hall & No. 6 Broadband			2,500.00		2,500.00	2,500.00 (100%)		
118	No. 6 Furniture			500.00		500.00	500.00 (100%)		
119	Outdoor Gym Equipment & Skat			1,000.00	1,861.00	-861.00	-861.00 (-86%)		
120	VAS A1122			5,000.00		5,000.00	5,000.00 (100%)		
127	Car Park Repairs			60,000.00	75.00	59,925.00	59,925.00 (99%)		
SUB TOTAL				500.00	500.00	279,910.00	79,775.61	200,134.39	200,634.39 (71%)

Unbudgeted

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
121	Unbudgeted					17,739.49	-17,739.49	-17,739.49 (N/A)
SUB TOTAL						17,739.49	-17,739.49	-17,739.49 (N/A)

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Summary

NET TOTAL	736,673.74	795,947.22	59,273.48	772,467.28	333,296.21	439,171.07	498,444.55 (33%)
V.A.T.		91,283.76			74,597.28		
GROSS TOTAL		887,230.98			407,893.49		