

**Downham Market Town Council**  
**PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
745 Repairs/maintenance	13/12/2023		Business Current Acco		Town Hall Maintenance	M W Electrical Services	X	249.00		249.00
746 Repairs/maintenance	19/12/2023		Business Current Acco		TH Sundries Repairs	Downham Building Supplies (	S	28.00	5.60	33.60
747 Jubilee Community Centre	15/12/2023		Business Current Acco		JUBILEE COMMUNITY CENTRE	CTS Security Ltd	S			
748 Staff Expenses	19/12/2023		Business Current Acco		Staff Refreshments	Lucie Porter	X	1.45		1.45
749 Stationery	19/12/2023		Business Current Acco		Stationary	Claire Dornan	X	6.99		6.99
750 Subscriptions	15/12/2023		Business Current Acco		DBS Check	Aaron's Department	S	10.95	2.19	13.14
750 Subscriptions	15/12/2023		Business Current Acco		DBS Check	Aaron's Department	Z	38.00		38.00
751 Jubilee Community Centre	19/12/2023		Business Current Acco		JUBILEE COMMUNITY CENTRE	Fen GroupLtd	S	4,306.73	861.35	5,168.08
752 Water	27/12/2023		Business Current Acco		Town Hall Water Rates	Wave - t/a Anglian Water Bu:	Z	571.30		571.30
761 Superannuation	22/12/2023		Business Current Acco		Pension Contributions	Norfolk Pension Fund	E	5,191.30		5,191.30
762 PAYE/NI	02/01/2024		Business Current Acco		PAYE/NI	H M Revenue & Customs	E	5,104.81		5,104.81
763 TCO Taps	21/12/2023		Business Current Acco		Supply & Fit Taps	Clay Heating Services	S	180.41	36.08	216.49
764 Legionella and Pseudomonas	21/12/2023		Business Current Acco		Legionella and Pseudomonas S	Direct 365 Online Ltd	S	335.00	67.00	402.00
765 Repairs/maintenance	21/12/2023		Business Current Acco		Town Hall	D A Jordan Groundworks	S	875.00	175.00	1,050.00
766 Christmas Lights Switch On	21/12/2023		Business Current Acco		Christmas Lights Switch On	St John Ambulance	S	158.40	31.68	190.08
767 Jubilee Community Centre	21/12/2023		Business Current Acco		JUBILEE COMMUNITY CENTRE	D A Jordan Groundworks	S	6,970.00	1,394.00	8,364.00
768 Memorial Garden Renewal of	21/12/2023		Business Current Acco		Memorial Garden	Neville Godfrey Limited	S	25,600.00	5,120.00	30,720.00
769 6 Market Place	21/12/2023		Business Current Acco		No6 Renovation	N S Paving	S	14,785.83	2,957.17	17,743.00
770 Staff Expenses	21/12/2023		Business Current Acco		Expenses	Jo Andrews	Z	33.30		33.30
771 Staff Expenses	21/12/2023		Business Current Acco		Staff Expenses	Jo Andrews	Z	7.20		7.20
772 Cleaning equipment	21/12/2023		Business Current Acco		Cleaning Equipment	A T Johnson	S	11.03	2.21	13.24
773 Van Expenses	21/12/2023		Business Current Acco		Vehicle Repair	Claire Dornan	S	6.67	1.33	8.00
774 Training	21/12/2023		Business Current Acco		Training	High Speed Training Limited	S	93.00	18.60	111.60
775 Christmas Lights Switch On	21/12/2023		Business Current Acco		Christmas Lights Switch On	DS Medals and Trophies Limi	S	6.00	1.20	7.20
776 Legionella and Pseudomonas	21/12/2023		Business Current Acco		Legionella and Pseudomonas S	Direct 365 Online Ltd	S	335.00	67.00	402.00
777 PAYE/NI	23/11/2023		Business Current Acco		PAYE/NI	H M Revenue & Customs	E	3,841.47		3,841.47
778 Legionella and Pseudomonas	21/12/2023		Business Current Acco		Town Council Office	Direct 365 Online Ltd	S	335.00	67.00	402.00
779 Copier Expenses	17/11/2023		Business Current Acco		Computer equipment	Grenke Leasing Limited	Z	27.19		27.19
780 Copier Expenses	20/11/2023		Business Current Acco		Photocopier / Printer Charges	Office Flow	S	34.42	6.88	41.30
781 Hollies Car Park Business Rat	20/12/2023		Business Current Acco		Hollies Car Park Business Rate:	Borough Council of King's Ly	E	904.00		904.00
782 Uniform	04/01/2024		Business Current Acco		Staff Uniform	Double G Clothing	S	32.70	6.54	39.24
783 Town Hall Broadband	03/01/2024		Business Current Acco		Town Hall Broadband	UPP Corporation Limited	S	120.00	24.00	144.00

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784	Winter Maintenance	04/01/2024		Business Current Acco		Gritting	D A Jordan Groundworks	S	360.00	72.00	432.00
785	Maintenance	04/01/2024		Business Current Acco		JUBILEE COMMUNITY CENTRE	D A Jordan Groundworks	S	1,533.00	306.60	1,839.60
786	Jubilee Community Centre	04/01/2024		Business Current Acco		JUBILEE COMMUNITY CENTRE	D A Jordan Groundworks	S	5,000.00	1,000.00	6,000.00
787	Remembrance Events	02/11/2023		Business Current Acco		Remembrance Event 12/11/20	Norfolk County Council	E	40.55		40.55
788	Waste Collection	04/01/2024		Business Current Acco		General Waste	Baco-Compak (Norfolk) Ltd	S	30.50	6.10	36.60
788	Waste Collection	04/01/2024		Business Current Acco		General Waste	Baco-Compak (Norfolk) Ltd	S	70.00	14.00	84.00
789	Waste	04/01/2024		Business Current Acco		General Waste	Baco-Compak (Norfolk) Ltd	S	19.80	3.96	23.76
789	Waste	04/01/2024		Business Current Acco		General Waste	Baco-Compak (Norfolk) Ltd	S	70.00	14.00	84.00
790	1KG Dry Powder FIRE Exting	04/01/2024		Business Current Acco		Fire Extinguisher Dry Powder 1	Amazon	S	14.99	3.00	17.99
791	Old Fire Station Car Park Bus	20/12/2023		Business Current Acco		Old Fire Station Car Park Busir	Borough Council of King's Ly	E	351.00		351.00
792	Town Council Offices Busine	20/12/2023		Business Current Acco		Town Council Offices Business	Borough Council of King's Ly	E	549.00		549.00
793	Paradise Road Car Park Busir	20/12/2023		Business Current Acco		Paradise Road Car Park Busine	Borough Council of King's Ly	E	574.00		574.00
794	Town Hall Rates	20/12/2023		Business Current Acco		Town Hall Business Rates	Borough Council of King's Ly	E	697.00		697.00
795	Town Maintenance	05/01/2024		Business Current Acco		Town Maintenance	Holly Landscapes	S	1,253.50	250.70	1,504.20
796	First Aid Equipment	05/01/2024		Business Current Acco		First Aid Equipment	Amazon	S	12.49	2.50	14.99
797	Padlocks	05/01/2024		Business Current Acco		Padlocks	A T Johnson	S	30.54	6.11	36.65
798	Galvanised Chain	05/01/2024		Business Current Acco		Galvanised Chain	A T Johnson	S	2.42	0.48	2.90
799	Car Park Repairs	05/01/2024		Business Current Acco		JUBILEE COMMUNITY CENTRE	Neville Godfrey Limited	S	18,900.00	3,780.00	22,680.00
800	Sundries	05/01/2024		Business Current Acco		Batteries	Amazon	S	2.07	0.42	2.49
801	Double Red Fire Extinguisher	05/01/2024		Business Current Acco		Double Red Fire Extinguisher 5	Amazon	S	57.74	11.56	69.30
802	Sundries	05/01/2024		Business Current Acco		Sundries	Downham Building Supplies (	S	4.71	0.94	5.65
803	Subscriptions	05/01/2024		Business Current Acco		DBS Check	Aaron's Department	S	10.95	2.19	13.14
804	Subscriptions	05/01/2024		Business Current Acco		DBS Check	Aaron's Department	S	10.95	2.19	13.14
805	Subscriptions	05/01/2024		Business Current Acco		DBS Check	Aaron's Department	S	10.95	2.19	13.14
806	Window Cleaning	05/01/2024		Business Current Acco		Window cleaning	Marathon Services Ltd	S	60.00	12.00	72.00
807	Repairs/maintenance	05/01/2024		Business Current Acco		Window cleaning	Marathon Services Ltd	S	90.00	18.00	108.00
808	Stationery	05/01/2024		Business Current Acco		Stationary	Amazon	S	17.14	3.43	20.57
809	Computer Services	05/01/2024		Business Current Acco		ICT Support & Packages	The IT Service Group ta Norf	S	323.80	64.76	388.56
810	Uniform	05/01/2024		Business Current Acco		Safety Equipment	Amazon	S	14.00	2.80	16.80
811	Graffiti Remover	05/01/2024		Business Current Acco		Draper 419,24 penetraing graf	Amazon	S	37.48	7.48	44.96
812	Sundries	05/01/2024		Business Current Acco		Sundries	Downham Building Supplies (	S	16.10	3.22	19.32
813	Town Hall Alarm	05/01/2024		Business Current Acco		Town Hall Fire Alarm System	CTS Security Ltd	S	285.00	57.00	342.00
813	Town Hall Alarm	05/01/2024		Business Current Acco		Town Hall Fire Alarm System	CTS Security Ltd	S	139.50	27.90	167.40
814	Human Resources	26/01/2024		Business Current Acco		HR Provision	Croner Group Ltd	S	236.86	42.13	278.99
815	JCC Water	27/12/2023		Business Current Acco		JUBILEE COMMUNITY CENTRE	Wave - t/a Anglian Water Bu	Z	195.17		195.17

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816 Copier Expenses	09/01/2024		Business Current Acco		Printing - Colour & Mono Copie	Office Flow	S	36.95	7.39	44.34
817 Bank Charges	18/12/2023		Business Current Acco		Bank Charges Acc 23947368	Lloyds Bank plc	E	13.11		13.11
818 Copier Expenses	09/01/2024		Business Current Acco		Quarterly Photocopier Contract	Grenke Leasing Limited	S	135.00	27.00	162.00
819 Line Rental	29/12/2023		Business Current Acco		Telephone Line	Onecom Limited	S	23.25	4.65	27.90
820 Car Park Repairs	09/01/2024		Business Current Acco		Car Park Repairs	D A Jordan Groundworks	S	248.60	49.72	298.32
821 Repairs/maintenance	09/01/2024		Business Current Acco		Expenses	Chris Theobald	Z	35.96		35.96
830 Superannuation	31/01/2024		Business Current Acco		Pension Contributions	Norfolk Pension Fund	E	5,054.58		5,054.58
831 PAYE/NI	01/02/2024		Business Current Acco		PAYE/NI	H M Revenue & Customs	E	4,700.82		4,700.82
832 Subscriptions	10/01/2024		Business Current Acco		DBS Check	Aaron's Department	S	10.95	2.19	13.14
833 Subscriptions	10/01/2024		Business Current Acco		DBS Check	Aaron's Department	S	10.95	2.19	13.14
834 CT1 Sealant	10/01/2024		Business Current Acco		Maintenance	Downham Building Supplies	S	10.82	2.16	12.98
835 Sundries	11/01/2024		Business Current Acco		Toiletries	Anglian Chemicals	S	50.12	10.02	60.14
836 JCC Electricity	11/01/2024		Business Current Acco		Jubilee Community Centre - El	SSE Southern Electric	L	133.79	6.69	140.48
836 JCC Electricity	11/01/2024		Business Current Acco		Jubilee Community Centre - El	SSE Southern Electric	L	49.50	2.48	51.98
837 Gas	10/01/2024		Business Current Acco		Jubilee Community Centre - G	SSE Southern Electric	L	796.59	39.83	836.42
838 Town Council Offices Electric	27/12/2023		Business Current Acco		TCO Electricity	SSE Southern Electric	S	486.68	97.34	584.02
839 Telephone / Broadband	29/12/2023		Business Current Acco		Telephone Line	Onecom Limited	S	83.82	16.76	100.58
840 Monthly Payment	11/01/2024		Business Current Acco		Refund - Payment not due	Routs of Wisbech	E	184.00		184.00
841 Town Hall Car Park Business	20/12/2023		Business Current Acco		Bridge Street Car Park Busines	Borough Council of King's Ly	E	168.00		168.00
842 Uniform	04/12/2023		Business Current Acco		Uniform for maintenance staff	Safety Brands	Z	34.99		34.99
843 Sundries	11/01/2024		Business Current Acco		Sundries	Chris Theobald	Z	7.98		7.98
844 Postage	15/01/2024		Business Current Acco		Defib Battery	The Community HeartBeat Tr	S	12.50	2.50	15.00
844 Defib supplies	15/01/2024		Business Current Acco		Defib Battery	The Community HeartBeat Tr	S	199.00	39.80	238.80
845 Bank Charges	15/01/2024		Business Current Acco		Bank Charges Acc 23947368	Lloyds Bank plc	E	7.00		7.00
846 Town Hall Electricity	07/12/2023		Business Current Acco		Town Hall Electricity	SSE Southern Electric	S	528.76	105.75	634.51
<b>Total</b>								<b>114,245.08</b>	<b>16,978.96</b>	<b>131,224.04</b>