

**Downham Market Town Council  
Human Resources Committee Meeting  
Thursday 01 June 2023 at 9am**

This meeting was held at the Town Council Offices, 15 Paradise Road, Downham Market,  
Norfolk PE38 9HS

	<p><b>Present</b></p> <p>Committee Members - Cllrs Buxton, Jordan, Marsay &amp; Incorvaia (4)</p> <p>Town Clerk – Ms C Dornan</p> <p>There were 0 members of the public present</p>
001	<p><b><u>To elect the Chair of the Committee</u></b></p> <p><b>Proposed – Cllr Incorvaia                      Seconded –Cllr Jordan</b></p> <p>It was resolved:</p> <p><b>‘That Cllr Marsay be elected Chair of Committee.’</b></p> <p><b>All In Favour</b></p>
002	<p><b><u>To elect the Vice Chair of the Committee</u></b></p> <p><b>Proposed – Cllr Marsay                      Seconded –Cllr Incorvaia</b></p> <p><b>Human Resources</b></p> <p>It was resolved:</p> <p><b>‘That Cllr Jordan be elected Vice Chair of Human Resources Committee.’</b></p> <p><b>All In Favour</b></p>
003	<p><b><u>To receive Members’ Apologies for Absence</u></b></p> <p>Apologies were given by Cllr Daymond who had personal commitments.</p> <p>This apology was accepted.</p>
004	<p><b><u>To receive Members’ Declarations of Interest</u></b></p> <p>There were no declarations made.</p>



