

Downham Market Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

9 January 2025 (2024-2025)

2023 - 2024 Invoice

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
138	2023 - 2024 Invoice		8,707.37	8,707.37		32,677.74	-32,677.74	-23,970.37 (N/A)
SUB TOTAL			8,707.37	8,707.37		32,677.74	-32,677.74	-23,970.37 (N/A)

Allotments

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
158	Downham Market Allotment Assc		130.00	130.00				130.00 (N/A)
159	Downham Market & Downham V					250.00	-250.00	-250.00 (N/A)
SUB TOTAL			130.00	130.00		250.00	-250.00	-120.00 (N/A)

Community Development Corr

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	80th Anniversary D Day				3,000.00	1,315.11	1,684.89	1,684.89 (56%)
17	Armed Forces Day				500.00		500.00	500.00 (100%)
18	Halloween Fun Day		251.88	251.88	600.00	1,243.54	-643.54	-391.66 (-65%)
19	Pause & Remember				100.00	27.50	72.50	72.50 (72%)
20	Remembrance Parade				500.00	759.44	-259.44	-259.44 (-51%)
21	Christmas Lights		910.00	910.00	1,500.00	2,246.60	-746.60	163.40 (10%)
22	Festival Parade float				200.00		200.00	200.00 (100%)
23	St Winnolds Parade				1,500.00		1,500.00	1,500.00 (100%)
24	Town Crier				300.00		300.00	300.00 (100%)
26	Community Cinema				600.00		600.00	600.00 (100%)
27	Mayors at Home				1,500.00		1,500.00	1,500.00 (100%)
SUB TOTAL			1,161.88	1,161.88	10,300.00	5,592.19	4,707.81	5,869.69 (56%)

Community Infrastructure Lev

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
149	Community Infrastructure Levy		44,818.56	44,818.56				44,818.56 (N/A)
SUB TOTAL			44,818.56	44,818.56				44,818.56 (N/A)

Deputy Mayors Allowance

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
147	Deputy Mayor				750.00	287.88	462.12	462.12 (61%)
SUB TOTAL					750.00	287.88	462.12	462.12 (61%)

Downham Market Town Council
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Downham In Bloom Committee

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Ancillary funds for weather and c		200.00	200.00	300.00	842.11	-542.11	-342.11 (-114%)
2	Planting – General, Sustainable				584.00	430.21	153.79	153.79 (26%)
3	Travel & Seminar/Award ceremo				750.00	698.36	51.64	51.64 (6%)
SUB TOTAL			200.00	200.00	1,634.00	1,970.68	-336.68	-136.68 (-8%)

Downham Market & Downham

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28	Precept Request				26,000.00	24,010.00	1,990.00	1,990.00 (7%)
SUB TOTAL					26,000.00	24,010.00	1,990.00	1,990.00 (7%)

General Administration

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
129	Professional Fees ie. Legal				10,000.00	10,657.28	-657.28	-657.28 (-6%)
135	Website Management				1,000.00	210.00	790.00	790.00 (79%)
142	Stationery				1,000.00	305.84	694.16	694.16 (69%)
143	IT Services				5,000.00	4,703.45	296.55	296.55 (5%)
144	Live Streaming & Sound				3,300.00	3,300.00		(0%)
146	Sundry				1,000.00	2.10	997.90	997.90 (99%)
148	Telephone				2,000.00	2,386.19	-386.19	-386.19 (-19%)
152	Photocopier				2,000.00	654.80	1,345.20	1,345.20 (67%)
153	Bank Charges		25.36	25.36	200.00	111.81	88.19	113.55 (56%)
154	Health & Safety Contract - Expir				2,500.00	1,249.44	1,250.56	1,250.56 (50%)
155	Postage				1,000.00	627.00	373.00	373.00 (37%)
163	Clock Maintenance				1,000.00	327.00	673.00	673.00 (67%)
SUB TOTAL			25.36	25.36	30,000.00	24,534.91	5,465.09	5,490.45 (18%)

Grants

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
160	Downham Market Christmas Ligt				2,500.00	2,500.00		(0%)
161	Unallocated		400.00	400.00	2,500.00	1,833.03	666.97	1,066.97 (42%)
SUB TOTAL			400.00	400.00	5,000.00	4,333.03	666.97	1,066.97 (21%)

Grants / Sponsorship / Donati

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
162	Cycle Storage Scheme	400.00		-400.00	400.00	400.00		-400.00 (-50%)

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SUB TOTAL	400.00	-400.00	400.00	400.00	-400.00 (-50%)
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Human Resources Committee

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4	Salaries including NI & PAYE				277,917.30	167,446.71	110,470.59	110,470.59 (39%)
5	Pension				55,765.36	46,083.98	9,681.38	9,681.38 (17%)
6	Training		60.00	60.00	5,000.00	1,731.90	3,268.10	3,328.10 (66%)
7	Occupational Health				2,000.00	741.00	1,259.00	1,259.00 (62%)
8	Croner Contract (Expires 25/02/25)				2,842.32	1,658.02	1,184.30	1,184.30 (41%)
9	Brightpay Licence				109.00	166.80	-57.80	-57.80 (-53%)
10	Uniform				1,000.00	1,033.38	-33.38	-33.38 (-3%)
11	Travel & Expenses				500.00	249.75	250.25	250.25 (50%)
12	Refreshments				500.00	114.63	385.37	385.37 (77%)
13	Recruitment				1,000.00		1,000.00	1,000.00 (100%)
14	Cllr Vacancy Expenses				1,000.00		1,000.00	1,000.00 (100%)
15	SLCC Membership				400.00	348.00	52.00	52.00 (13%)
SUB TOTAL			60.00	60.00	348,033.98	219,574.17	128,459.81	128,519.81 (36%)

Income

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Town Council Offices	24,000.00		-24,000.00				-24,000.00 (-100%)
30	Cousins Court	12,500.00	13,520.00	1,020.00				1,020.00 (8%)
31	Hollies Turning Circle	9,720.00	7,612.50	-2,107.50				-2,107.50 (-21%)
32	Market April - December Full Price	18,000.00	15,609.69	-2,390.31		98.00	-98.00	-2,488.31 (-13%)
33	Market January - March Half Price	3,000.00		-3,000.00				-3,000.00 (-100%)
34	Old Fire Station £250 + RPI	250.00	261.25	11.25				11.25 (4%)
35	Paradise Garage	15,600.00	11,700.00	-3,900.00				-3,900.00 (-25%)
36	Town Hall	20,000.00	23,931.86	3,931.86		863.50	-863.50	3,068.36 (15%)
37	Jubilee Community Centre	3,000.00	7,685.22	4,685.22		265.77	-265.77	4,419.45 (147%)
38	Jubilee Sports Centre (AKA Boxi)	1,200.00	908.33	-291.67				-291.67 (-24%)
39	Precept	615,241.66	615,241.66					(0%)
40	Allotment							(N/A)
131	Designated Premises Supervisor		294.90	294.90		10.50	-10.50	284.40 (N/A)
132	Bank Interest		7,987.13	7,987.13				7,987.13 (N/A)
133	Grants / CIL		500.00	500.00				500.00 (N/A)
139	Casual Market Trader		2,676.73	2,676.73				2,676.73 (N/A)
140	Fixed Market Trader		326.66	326.66				326.66 (N/A)
156	Town Square	2,500.00	2,446.67	-53.33				-53.33 (-2%)
SUB TOTAL		725,011.66	710,702.60	-14,309.06		1,237.77	-1,237.77	-15,546.83 (-2%)

Jubilee Community Centre Rir

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
141	Jubilee Community Centre Dilap		576.25	576.25		1,234.00	-1,234.00	-657.75 (N/A)

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SUB TOTAL	576.25	576.25	1,234.00	-1,234.00	-657.75 (N/A)
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Mayors Allowance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
137	Mayors Allowance				1,500.00	731.13	768.87	768.87 (51%)
145	Charity Income - Air Ambulance		439.18	439.18		1,700.00	-1,700.00	-1,260.82 (N/A)
SUB TOTAL			439.18	439.18	1,500.00	2,431.13	-931.13	-491.95 (-32%)

Neighbourhood Plan Approval

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
136	Neighbourhood Plan				7,950.00	7,245.00	705.00	705.00 (8%)
SUB TOTAL					7,950.00	7,245.00	705.00	705.00 (8%)

Property Committee

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41	Town Council Office - Window Cl				300.00		300.00	300.00 (100%)
42	Town Council Office - Air Condi				500.00		500.00	500.00 (100%)
43	Town Council Offices - Legionell				150.00	100.00	50.00	50.00 (33%)
44	Town Council Offices - Water Ra				1,000.00	272.15	727.85	727.85 (72%)
45	Town Council Offices - Electricity				3,500.00	3,206.84	293.16	293.16 (8%)
46	Town Council Offices - Business				6,500.00	451.15	6,048.85	6,048.85 (93%)
47	Town Council Offices - Fire Alarm				1,000.00	652.00	348.00	348.00 (34%)
48	Town Council Offices - Fire Insp				250.00	300.00	-50.00	-50.00 (-20%)
49	Town Council Offices - Fire Extin				75.00		75.00	75.00 (100%)
50	Town Council Office - First Aid &				250.00		250.00	250.00 (100%)
51	Town Council Office - Kerb, Linin				2,000.00		2,000.00	2,000.00 (100%)
52	Town Council Offices - Maintena				2,000.00	588.69	1,411.31	1,411.31 (70%)
53	Town Council Office - Lighting LE				500.00		500.00	500.00 (100%)
54	Town Council Office - CCTV Batt				200.00		200.00	200.00 (100%)
55	Town Council Office - Waste				500.00	184.00	316.00	316.00 (63%)
56	Town Square - Legionella Water				150.00		150.00	150.00 (100%)
57	Town Square Safety Requiremer				2,000.00	106.99	1,893.01	1,893.01 (94%)
58	Town Square LED Upgrade				3,500.00		3,500.00	3,500.00 (100%)
59	Paradise Road Business Rates				6,000.00	7,252.82	-1,252.82	-1,252.82 (-20%)
60	Car Park Signage				3,500.00	114.00	3,386.00	3,386.00 (96%)
61	Hollies Business Rates				10,000.00	8,533.00	1,467.00	1,467.00 (14%)
62	Priory Road Business Rates				3,750.00	3,323.60	426.40	426.40 (11%)
63	Priory Road Defib				250.00		250.00	250.00 (100%)
64	Bridge Street / Town Hall Car Pa				2,000.00	1,571.50	428.50	428.50 (21%)
65	Town Hall Car Park Maintenance				1,000.00	11.24	988.76	988.76 (98%)
66	Town Hall Defib / Bleed Kit				250.00	18.00	232.00	232.00 (92%)
67	Winter Maintenance - Gritting				8,000.00	601.60	7,398.40	7,398.40 (92%)
68	Car Park Repairs				100,000.00	12,246.13	87,753.87	87,753.87 (87%)
69	Car Park Lighting Maintenance				3,000.00		3,000.00	3,000.00 (100%)

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70	Paradise Car Park Pump			500.00		500.00	500.00 (100%)
71	Town Maintenance Contract			15,795.00	11,654.17	4,140.83	4,140.83 (26%)
72	Town Signs			500.00	50.00	450.00	450.00 (90%)
73	Town Noticeboards & Maintenance			500.00	279.55	220.45	220.45 (44%)
74	New Defib Install & Maintenance			500.00		500.00	500.00 (100%)
75	Seating			1,000.00	114.27	885.73	885.73 (88%)
76	Jetting Contract			2,500.00	1,750.00	750.00	750.00 (30%)
77	Market Advertising			500.00		500.00	500.00 (100%)
78	Vehicle			600.00	53.90	546.10	546.10 (91%)
79	Vehicle Insurance			750.00	628.60	121.40	121.40 (16%)
80	Vehicle Tax			330.00	335.00	-5.00	-5.00 (-1%)
81	Vehicle Fuel			500.00	293.20	206.80	206.80 (41%)
82	SAM2 Maintenance			1,000.00		1,000.00	1,000.00 (100%)
83	Town Cycle Racks			100.00	7.99	92.01	92.01 (92%)
84	Council Insurance			20,000.00	21,196.92	-1,196.92	-1,196.92 (-5%)
85	Jubilee Community Centre - Welfare			300.00	240.00	60.00	60.00 (20%)
86	Jubilee Community Centre - Bus			7,000.00	4,613.50	2,386.50	2,386.50 (34%)
87	Jubilee Community Centre - Fire			500.00	315.00	185.00	185.00 (37%)
88	Jubilee Community Centre - Fire			200.00		200.00	200.00 (100%)
89	Jubilee Community Centre - Fire			150.00		150.00	150.00 (100%)
90	Jubilee Community Centre - CCT			150.00	245.50	-95.50	-95.50 (-63%)
91	Jubilee Community Centre - Light			5,000.00	300.00	4,700.00	4,700.00 (94%)
92	Jubilee Community Centre - Elec			3,500.00	80.66	3,419.34	3,419.34 (97%)
93	Jubilee Community Centre - Gas			3,500.00	1,147.55	2,352.45	2,352.45 (67%)
94	Jubilee Community Centre - Gas	421.67	421.67	250.00	240.00	10.00	431.67 (172%)
95	Jubilee Community Centre - Site			1,000.00	828.40	171.60	171.60 (17%)
96	Jubilee Community Centre - Win			300.00	45.00	255.00	255.00 (85%)
97	Jubilee Community Centre - Defi			250.00		250.00	250.00 (100%)
98	Jubilee Community Centre - Car			2,000.00	1,050.00	950.00	950.00 (47%)
99	Jubilee Community Centre - Leg			150.00	180.00	-30.00	-30.00 (-20%)
100	Jubilee Community Centre - Mai			20,000.00	7,727.52	12,272.48	12,272.48 (61%)
101	Jubilee Sports Centre - Electricit			1,750.00		1,750.00	1,750.00 (100%)
102	Jubilee Sports Centre - Fire Insp			200.00	300.00	-100.00	-100.00 (-50%)
103	Jubilee Sports Centre - Fire Extir			100.00		100.00	100.00 (100%)
104	Town Hall - Business Rates			9,000.00	6,447.25	2,552.75	2,552.75 (28%)
105	Town Hall - Fire Alarm / Intruder			2,000.00	3,922.00	-1,922.00	-1,922.00 (-96%)
106	Town Hall - Fire Inspection			200.00	150.00	50.00	50.00 (25%)
107	Town Hall - Fire Extinguisher			300.00		300.00	300.00 (100%)
108	Town Hall - CCTV			200.00	560.83	-360.83	-360.83 (-180%)
109	Town Hall - Lighting Upgrade to I			1,000.00		1,000.00	1,000.00 (100%)
110	Town Hall - Electricity			6,000.00	4,277.04	1,722.96	1,722.96 (28%)
111	Town Hall - Gas			10,000.00	4,434.11	5,565.89	5,565.89 (55%)
112	Town Hall - Gas Safety Inspectio			300.00	240.00	60.00	60.00 (20%)
113	Town Hall Radiator Upgrades			3,000.00	2,731.00	269.00	269.00 (8%)
114	Town Hall - Water Rates			8,000.00	1,479.89	6,520.11	6,520.11 (81%)
115	Town Hall - Window Cleaning			720.00	85.00	635.00	635.00 (88%)
116	Town Hall - First Aid			100.00	6.66	93.34	93.34 (93%)
117	Town Hall - Legionella Sample			150.00	100.00	50.00	50.00 (33%)
118	Town Hall - Maintenance & Repa	49.99	49.99	15,000.00	11,581.54	3,418.46	3,468.45 (23%)
119	Town Hall - Equipment / Tools			1,000.00	664.72	335.28	335.28 (33%)
120	Town Hall - Stage			5,000.00	17.28	4,982.72	4,982.72 (99%)
121	Cleaning Supplies			1,000.00	2,111.41	-1,111.41	-1,111.41 (-111%)
122	Sanitary Collections			2,000.00	407.18	1,592.82	1,592.82 (79%)
123	Town Hall - Waste			1,500.00	1,153.20	346.80	346.80 (23%)
124	Town Hall - Lift			1,600.00	1,019.36	580.64	580.64 (36%)

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125	Town Hall - PPL & PRS Licence	1,000.00	221.92	778.08	778.08 (77%)		
126	Town Hall - Drapes Cleaning	500.00	550.00	-50.00	-50.00 (-10%)		
127	Town Hall & No. 6 Broadband	2,000.00	1,618.00	382.00	382.00 (19%)		
128	No 6 Furniture	500.00	724.96	-224.96	-224.96 (-44%)		
130	Accounting Fees	2,000.00		2,000.00	2,000.00 (100%)		
150	15 Paradise Road		1,296.34	-1,296.34	-1,296.34 (N/A)		
157	JCC Outdoor Equipment & Skate		473.31	-473.31	-473.31 (N/A)		
SUB TOTAL		471.66	471.66	327,570.00	139,483.44	188,086.56	188,558.22 (57%)

Public Works Loan Board

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
151	Public Works Loan Board				24,000.00	13,714.15	10,285.85	10,285.85 (42%)
SUB TOTAL					24,000.00	13,714.15	10,285.85	10,285.85 (42%)

VAT Refunds

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
134	VAT Refund							(N/A)
SUB TOTAL								(N/A)

Summary

NET TOTAL	725,411.66	767,692.86	42,281.20	783,137.98	478,976.09	304,161.89	346,443.09 (22%)
V.A.T.		29,539.80			20,564.19		
GROSS TOTAL		797,232.66			499,540.28		