## **DOWNHAM MARKET PLANNING COMMITTEE**

## MINUTES OF THE MEETING HELD ON TUESDAY 16 JANUARY 2024 AT 6:00PM

## In the Town Council Offices, 15 Paradise Road, Downham Market, PE38 9HS

	Deres et		
	Present		
	Cllrs Daymond (Chair), Leach, Wiles, Brewer, Lewis		
	Tina Griffin, Deputy Clerk		
	Members were reminded of the fire exits/muster point and asked to turn mobile phones to silent.		
Item			
1	To receive Members' Apologies for Absence		
	Apologies were received on behalf of Cllr Moyses.		
	Cllrs Westrop and Tawfick sent apologies for health reasons.		
	The apologies were accepted.		
2	To receive Members' Declarations of Interest		
Z	None declared.		
2	To ensure the minutes of the provieus meeting of the committee held on 10 December		
3	To approve the minutes of the previous meeting of the committee held on 19 December 2023		
	Proposed Cllr WilesSeconded Cllr DaymondAll in favour'That the minutes for the meeting held on 19 December 2023 be approved as a true record of the meeting.'		
4	Public participation – 15 minutes allowed    There were no members of the public present.		
	Cllr Brewer reported an urgent health and safety concern, raised with her by a member of the public with regards Ivy House, Railway Road where the pavement is being blocked by excavation work being carried out by a developer. The Deputy Clerk confirmed the matter had been reported to the relevant authorities. The Chair asked that it be reported to NCC Highways as well.		
5	To discuss and agree Council response to applications received from the Borough Council		
	<b>23/02236/A</b> 2x Canopy Mounted Illuminated Lidl sign above canopy; 1x Lidl Flagpole Sign; 1x Column Mounted Poster Display Unit; 5x Wall Mounted Billboard; 2x Directional Signs. at Land E of 160 And W of Roundabout Bexwell Road Downham Market Norfolk		

<b>Proposed</b> Cllr Wiles 'That application 23/02262/F be re overgrown.'	<b>Seconded</b> Cllr Leach <b>All in favour</b> ecommended for approval as it will tidy up an area currentl
<b>24/00014/A</b> Erection of illuminated and non-ill Hotel 29 High Street Downham N	uminated signs to the exterior of the building at The Swan 1arket Norfolk PE38 9HF
response from the Conservation O scheme is outside the scope of this	Seconded Cllr Leach All in favour ecommended for approval, however Cllrs agreed with the officer with regards the floodlights. Even though the colour s consultation, some concern was raised with regards and if this fits with the conservation area.'
<b>23/02281/F</b> Alterations to shop and new plant Norfolk PE38 9DB	at Outdoor Antics 10 - 12 High Street Downham Market
•••	Seconded Cllr Brewer All in favour ecommended for approval as the town will sorely need a ses. Cllrs were also pleased that the hub will be located in efit from the additional footfall.'
x non-illuminated projecting sign, the internal meeting room, 1 x sus marketing posters and vinyl letteri	g including 1 x new non-illuminated heritage brand fascia, 2 x vinyl to two ground floor windows to provide privacy fo pended non-illuminated directory of services sign, 2 x ing community message, 1 x A4 opening hours sign and 1 x ain entrance door at Outdoor Antics 10 - 12 High Street ADB
<b>Proposed</b> Cllr Lewis	Seconded Cllr Leach All in favour ecommended for approval as the signage seems suitable for

Proposed Cllr Daymond Seconded Cllr Lewis All in favour 'That application 23/02236/A be recommended for refusal due to the size, number and placement of the billboards, which will cover the car stone wall.'

## 23/02262/F

SIGNED DATE		
Meeting closed: 6.55pm		
Date of next meeting – 30 January 2024		
It was reported that there had been no action with regards the Chapel Lane road sign, and the Deputy Clerk said she would chase this.		
Cllrs confirmed that the weekly decisions list had been received and noted.		
To note application decisions made by the Borough Council/Norfolk County Council (previously circulated) and update on application matters previously raised with them		
Proposed Cllr LewisSeconded Cllr WilesAll in favour'That application 24/00001/F be recommended for approval.'		
24/00001/Fsingle storey extension on rear of existing bungalow at Sandilands43 Collingwood RoadDownham Market Norfolk PE38 9SBProposed Cllr LewisSeconded Cllr WilesAll in favour		
Proposed Cllr Daymond  Seconded Cllr Wiles  All in favour    'That application 24/00012/F be recommended for approval.'		
<b>24/00012/F</b> single storey side and rear extension to bungalow at 27 Burnham Road Downham Market Norfolk PE38 9SF		
'That application 24/00027/F be recommended for approval as the new design appears to vary little from the original plans.'		
Variation of conditions 2 and 3 attached to planning permission 23/00587/F: Proposedbungalow. at 88 Ryston End Downham Market NorfolkProposed Cllr DaymondSeconded Cllr LeachAll in favour		