

DOWNHAM MARKET TOWN COUNCIL MARKETS STRATEGY GROUP
NOTES OF MEETING HELD MONDAY 16th DECEMBER 2019 AT 3:00PM

Those in attendance at the meeting were notified of the emergency evacuation procedure from the Town Council Offices
 Members were reminded that they should have their mobile telephones turned off or switched onto silent mode.

'To research, develop and promote the Markets being mindful of their historic evolution'

	<p>Present: Cllrs' Bulley, Daymond, Doyle, Horne, Lightfoot, Mckee, Sharman and Woodmin Town Clerk E Oliver Deputy Clerk R Davidson</p>	
1	<p><u>To receive Members' apologies</u> Apologies – Deputy Mayor Cllr Groom Cllrs' Soehnle and Westrop did not attend the meeting.</p>	<u>Action</u>
2	<p><u>To receive any declarations of Interest</u> There were no such declarations</p>	
3	<p><u>To agree the notes of Monday 18th November 2019 Strategy Group meeting</u> The notes were accepted as a true and accurate record.</p>	
4	<p><u>To discuss the Strategy Group's previously identified future priorities, and any further priorities</u></p> <ul style="list-style-type: none"> • Keeping existing traders <p>The Deputy Clerk reminded members that arranging a Traders Meeting was an action from the previous meeting. He had undertaken enquiries and although the meeting was required there was no appetite for a meeting until the new year. This was confirmed by Cllr Doyle.</p> <p>Cllr Sharman advised the meeting was required as soon as possible to quell rumours that are already circulating.</p> <p>Cllr Doyle reported that Cllr Hendry had suggested that Bridge Street be closed to traffic on market days to create a better experience. Discussion ensued on the legalities and practicalities that may arise. Cllrs' Lightfoot and Woodmin agreed to investigate.</p> <ul style="list-style-type: none"> • Expanding markets and investigate moving into High Street South <p>Cllrs' Lightfoot, Mckee and Woodmin were yet to meet regarding investigating the size of stalls and how many could be accommodated on Town Square. This report was deferred to the next meeting.</p>	<p>Deputy Clerk to arrange Traders Meeting in early 2020</p> <p>Cllrs' Lightfoot and Woodmin to investigate</p> <p>Cllrs Lightfoot, Mckee and Woodmin to investigate the size of stalls and how many could be accommodated on Town Square</p>

5 **To receive report on New Stalls/measuring stalls**

Cllr Lightfoot advised, as requested, she had undertaken some research regarding replacement stalls and gazebos as the current stock rapidly deteriorate with age. The Deputy Clerk advised perhaps it was appropriate that members receive the costings report he had prepared prior to making any decision.

6 **To receive report on costings of stalls**

Members received an indicative market stall costs for similar markets in the area kindly prepared by Cllr Mckee (Appendix 1). Cllr Mckee gave a commentary.

The Deputy Clerk reminded members at the last meeting he had been asked to prepare the true costs of the market, including staff time and also to investigate pitch prices charged at surrounding markets. He presented this report (Appendix 2).

In the discussion that ensued, the following topics were explored:

- The waste disposal charges associated with the market
- No other local market pays to dispose of traders' waste on their behalf
- The imbalance between casual and regular trader status and there being no incentive to be a regular trader
- Charity Stall charges
- No other local towns provide stalls

An oversight of the Town Square Trading policy was given (Appendix 3).

Although market stalls are calculated differently members recognised that comparatively our existing market charges are already at the upper level of those within the locality.

The following three recommendations were agreed to be put to Full Council:

Proposed – Cllr Lightfoot

Seconded – Cllr Sharman

With effect from 01st April 2020 the 1100 litre Wheelie bins provided for Market Cardboard and General Waste be withdrawn and traders being made responsible for their own waste disposal

All in favour

Proposed – Cllr Woodmin

Seconded – Cllr Horne

That Casual Trader status be limited to three months trading and then a Trader progresses to Regular Trader status

All in favour

Proposed – Cllr Lightfoot

Seconded – Cllr Woodmin

A charity stall be priced at £10.00 for a ready erected (and dismantled) market stall

All in favour

	Items for future agenda <ul style="list-style-type: none">• New Trader Incentives packs• What other commodities would the Town Council wish to attract to its markets?	
	Meeting closed: 4:11pm	
	SIGNED	DATE