

## DOWNHAM MARKET TOWN COUNCIL

### DRAFT MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE

**Held 22nd June 2022 AT 5.15PM IN THE TOWN COUNCIL OFFICES**

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|               | <p><b>Present</b><br/>Cllrs: Daymond, Incorvaia, Lawson, Moyses</p> <p>Graham Spark, Town Clerk<br/>Tina Griffin, Administrator</p>  |
| <b>Number</b> | <b>Item</b>  |
| 1             | <b>To receive Members' Apologies for Absence –</b><br>Received from Cllr Lewis - accepted  |
| 2             | <b>To receive Members' Declarations of Interest</b><br>There were no declarations of interest.   |
| 3             | <p><b>To accept the minutes of the previous meetings of the committee held on 3 May 2022 and 7 June 2022</b></p> <p><b>Proposed</b> Cllr Lawson                      <b>Seconded</b> Cllr Incorvaia    <b>All in favour</b><br/>'To accept the minutes of the committee meeting held on 3<sup>rd</sup> May 2022'</p> <p><b>Proposed</b> Cllr Incorvaia                      <b>Seconded</b> Cllr Lawson    <b>All in favour</b><br/>'To accept the minutes of the committee meeting held on 7<sup>th</sup> June'</p>   |
| 4             | <b>Public Participation</b> – there were no members of the public present.   |
| 5             | <p><b>To discuss and agree Council response to applications received from the Borough Council/Norfolk County Council:</b></p> <p><b>22/00978/F</b><br/>Single storey extension and alterations to dwelling, plus construction of replacement garage. at 104 Howdale Road Downham Market Norfolk PE38 9AH<br/><b>Proposed</b> Cllr Lawson                      <b>Seconded</b> Cllr Moyses    <b>All in favour</b><br/>'That this application be recommended for approval'</p> <hr/> <p><b>22/00488/CU</b><br/>Temporary consent for the change of use current B &amp; B's breakfast room to serve tea/coffee, breakfast and light lunches/afternoon tea for up to 12 guests. at The Dial House 12 Railway Road Downham Market Norfolk PE38 9EB<br/><b>Proposed</b> Cllr Daymond                      <b>Seconded</b> Cllr Lawson    <b>All in favour</b><br/>'That this application be recommended for approval'</p> |

