

**DOWNHAM MARKET CAR PARK MANAGEMENT STRATEGY COMMITTEE**  
**MINUTES OF MEETING HELD TUESDAY 18<sup>th</sup> JUNE 2019 AT 6:00 PM**

Present:                   The Mayor/Chairman                   Cllr R Hayes  
                                  Councillor                                J Doyle  
  A Pickering  
  C Pyatt  
  D Sharman

                                  Deputy Town Clerk                   Mr R A Davidson

Those in attendance at the meeting were notified of the emergency evacuation procedure from the Town Council Offices.

Members were reminded that they should have their mobile telephones turned off or switched onto silent mode.

**0022. To receive Members' apologies for absence**

An apology was received from Cllr D Lawson (working). The apology was accepted.

**0023. To receive Members' declarations of interest**

Recognising that Council had now decided on charging, there were no such specific individual declarations.

**0024. To approve the minutes of the Car Park Management Strategy Committee meeting of Tuesday 21<sup>st</sup> May 2019 (pages 6452 – 6453)**

**Proposed – Cllr Sharman                   Seconded – Cllr Pyatt**

**'That the minutes of the Car Park Management Strategy Committee meeting held on Tuesday 21<sup>st</sup> May 2019 (pages 6452 – 6453) be approved and signed as a true and accurate record.'**

**All in favour**

**Proposed – The Mayor Cllr Hayes                   Seconded – Cllr Pickering**

**Confidential Items to be discussed under:**  
***'Standing Order 3D, that in view of the confidential nature of the business about to be transacted, business sensitivity, it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw'***

**All in favour**

**0025. To receive update on last meeting's actions**

Members received an update from the Deputy Clerk and the Mayor Cllr Hayes within confidentiality.

**0026. To agree future actions**

A discussion was had of immediate actions necessary to ensure appropriate timescales are maintained and achieved.

*The meeting came out of confidentiality.*

**Proposed – The Mayor Cllr Hayes                      Seconded – Cllr Sharman**

**‘That, subject to receiving the awaited opinions regarding procurement processes, that legal advice be sought in respect of this matter’**

**All in favour**

**Proposed – The Mayor Cllr Hayes                      Seconded – Cllr Sharman**

**‘That, following the said legal advice, an update meeting be arranged with Borough Council of King’s Lynn & West Norfolk Business Manager’**

**All in favour**

**0027. To approve payment of bills**

There were no such bills for payment

The Chairman thanked everyone for attending and closed the meeting at 6:25pm.

**Chairman**

**Dated**