

**ACTION DOWNHAM STRATEGY GROUP
RECORD OF MEETING HELD WEDNESDAY 11TH AUGUST 2021 6PM
IN THE JUBILEE COMMUNITY CENTRE**

	<p>Present: Chair Cllr Westrop Councillors : Groom, Sharman, Lewis, Gomes-Da Costa Graham Spark Assistant to the Town Clerk Tina Griffin, Administrator</p>	
Number	Item	Action
1	<p>To receive apologies for absence Accepted from Cllr Woodmin – family commitment Cllr Daymond – health Cllr Molyneux-Hetherington – work commitment</p> <p>The Chair welcomed Cllrs Lewis, Sharman and Gomes-Da Costa who joined the meeting following their expression of interest at the previous Full Council.</p>	Chair to speak with Clerk to verify formal membership of the SG.
2	<p>Declarations of interest None</p>	
3	<p>To approve the notes of the meeting on 6 April 2021 Cllr Westrop confirmed that because the current membership of the group has not yet been ratified this meant the group was not quorate and the notes could not be approved. Carried forward to the next meeting.</p>	
4	<p>To discuss and agree terms of reference for the group Carried forward to the next meeting – see item 3.</p>	
5	<p>To discuss plans for events next year Cllr Westrop led a discussion about potential events for the remainder of 2021, and a wish list of events going forward.</p> <p>After some discussion it was agreed that Cllr Westrop would consult Full Council on the following. She noted that events in Town Hall would be dependent on the availability of the venue:</p> <p>Neighbourhood Plan Consultation – 15-16 October 2021. It was suggested that a small event (eg music) might accompany the exercise.</p> <p>Halloween – Sat 30.10.21 – Children’s event during the day on Town Square and a fright night cinema for adults in the evening. Update: Clashes with Denver event so needs to be rescheduled to Friday 29th October 2021</p> <p>Remembrance Day and Remembrance Sunday – links to be established with RAF Marham as soon as possible to ensure a parade can be held.</p>	<p>DMTC status with Community Arts East to be clarified</p> <p>GS/TG</p>

	<p>Switching on of the Xmas Lights – 21.11.21 – to include market traders and Xmas fair? Update: Our preferred date is now available, so Chair proposes this is rescheduled to 28th November 2021</p> <p>Xmas markets – Carols on the Square TG to review dates for Xmas markets in surrounding towns</p> <p>Other potential events discussed: Valentines Ball in support of the Stroke Assn Platinum Anniversary celebrations – 2 – 4th June 2022 – link with BC plans and resources. 1950s theme to include the market 75th Anniversary of Royal British Legion St Winnolds Mayors at Home Jazz on the Square</p> <p>Budget allocations for events to be clarified for next meeting</p>	<p>TG</p> <p>GS/TG</p>
6	<p>Business Directory The Chair suggested that this would sit better with the Opportunities Downham Market group, and this was agreed.</p>	
7	<p>Platinum Celebrations 2 – 4th June 2022 See item 5</p>	
8	<p>To agree the date of the next meeting The next meeting will be held at 7pm Thursday 16th September 2021 – venue to be advised.</p>	

Ended 7.20pm