

DOWNHAM MARKET NEIGHBOURHOOD PLAN STRATEGY GROUP
NOTES OF MEETING HELD THURSDAY 11th NOVEMBER 2021 AT 2 PM

This was held as a Zoom video telephony meeting.

	<p>Present:</p> <p>Strategy Group Chair – Cllr E Hendry (EH)</p> <p>Members –Mr T Bennett (TB), Mr A Davy (AD), Mr K Loveday (KL) and Cllr J Westrop (JW)</p> <p>Assistant to the Clerk – Mr G Spark (GS)</p> <p>Senior Administrator – Ms C Dornan (CD)</p>	ACTION
1	<p><u>To receive Members’ apologies for absence</u></p> <p>Apologies were received and accepted from:</p> <p>Mrs J Davy – Personal Reasons</p> <p>Mr R Warden – Zoom connection issues</p>	
2	<p><u>To receive Members’ declarations of interest</u></p> <p>There were no declarations of interest.</p>	
3	<p><u>To approve the notes of the meeting on 07 October 2021</u></p> <p>Proposer Cllr Hendry Seconder Cllr Westrop</p> <p>‘The notes of the meeting held on 07 October 2021 are agreed as a true and accurate record.’</p> <p>All In favour</p>	
4	<p><u>To note the cancellation of the meeting scheduled for Thursday 14 October 2021</u></p> <p>The meeting on Thursday 14 October 2021 was cancelled as it was not quorate.</p>	
5	<p><u>To note the cancellation of the meeting scheduled for Thursday 04 November 2021</u></p> <p>The meeting on Thursday 04 November 2021 was cancelled as it was not quorate.</p>	

6	<p><u>To discuss the Public Consultation held on 08/09 October 2021</u></p> <p>TB – The event went well. Attendees were very responsive. Believes that any future consultation should be on the Market side of the Town Hall. A consultation stall should be prioritised over a casual market trader. Disappointed that only Cllr Hendry and Cllr Westrop represented and attended from the Town Council.</p> <p>AD – Was unable to attend the event however was concerned that the event required a security presence.</p> <p>KL – The event was well attended. Lots of conversations began with complaints about the market however were steered to discuss the Neighbourhood Plan. Attendees were concerned with where houses would be built rather than the look and detail of them. Concerned that the community have a lack of understanding of what a Neighbourhood Plan is and the purpose of it.</p> <p>JW – There were lots of market questions. Attendees were interested in housing developments and planning rather than the Neighbourhood Plan. There was a wide interest in nature preservation including beetle banks and hedgehog housing and it was a common place discussion. Attendees were happy to talk about their concerns however found the questionnaire intimidating and not easy to understand. The location was not the best. There was a lack of enthusiasm from Town Councillors and a presentation was needed to engage them. Believes circa 230 people attended.</p> <p>EH – Very appreciative of the Town Clerk for providing security. Some attendees were rude and aggressive. Wonders if the event was boycotted by some due to the general atmosphere in the town.</p> <p>Members discussed extending the consultation period by a week or so to allow responders more time. Senior Administrator was asked to discuss this with the consultant. If agreed a Facebook post was requested and members agreed to email their contacts.</p> <p>If the consultation is not to be extended a Facebook post and news item was required to remind users of the deadline of the consultation period.</p> <p>The Chair requested the Senior Administrator to contact Mr Warden for his feedback on the event and circulate it to members upon receipt.</p>	<p>CD</p> <p>CD</p> <p>CD</p>
7	<p><u>To confirm the date of next zoom meeting</u></p> <p>Either 25 November 2021 or 02 December 2021 at 1pm – Date dependent upon availability of consultant.</p> <p>Senior Administrator to confirm availability with the consultant and confirm to members.</p>	<p>CD</p>

	The Chair thanked members for their attendance. The Meeting closed at 2:47pm.	
	SIGNED DATE	